

## BUILDING DIVISION – POLICIES AND PROCEDURES

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DATE: 09/29/2022

### Permit Requirements for Elevators

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**ISSUE:** It is fairly clear that new installation or a total replacement of an existing elevator, dumbwaiter, escalator or moving walk would require a building permit. However, questions have arisen as to when permits and inspections are required for modifications, upgrades, or replacement of equipment which is part of an existing installation.

- **ANALYSIS:** The City of Golden Chapter 30 of the 2021 International Building Code (IBC). The inspection provisions for this program are contracted out to and administered by the State of Colorado Conveyance Inspection Program administered by the Colorado Department of Labor and Employment Division of Oil and Public Safety

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**POLICY & PROCEDURE:** Permits shall be required for major modifications to existing elevators, dumbwaiters, escalators or moving walks which are not considered maintenance and repair of existing equipment or a direct (like for like) replacement of such existing equipment.

A major modification shall include, but not be limited to, modification, upgrades, or replacement of controllers, fire service provisions, power units, hydraulic jacks, valves, door operators, detector edges and elevator cab finishes.

Questions on permit requirements for other modifications shall be directed to Colorado Department of Labor and Employment Division of Oil and Public Safety Conveyance Section at 303.318.8525

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