



## Rental Procedures for Rooney Road Sports Complex

The following procedures shall be used by the City of Golden for the use of the Rooney Road Sports Complex fields:

- All field requests must be submitted to [bharris@cityofgolden.net](mailto:bharris@cityofgolden.net) .
- For field use between January 1 and June 30 of each year; requests for use are due on December 1 of the preceding year.  
Agencies will be notified of the schedule no later than December 15.
- For field use between July 1 and December 31 of each year, requests for use are due on June 1 of that year.  
Agencies will be notified of the schedule no later than June 15.
- Scheduling of the fields will be based on Exhibit C of the Priority Based Usage agreement between Jefferson County Open Space, the City of Golden and Colorado Ice Soccer Club.
- The City of Golden intends to administer the Rooney Road Sports Complex in a manner so as to equitably accommodate all requests for use by the various potential eligible users including Colorado Ice, recognizing the priority and guaranteed limited use of Colorado Ice.
- When scheduling use of the Rooney Road Sports Complex, the City of Golden will consider not only the priority class of the potential user, but the demand for field usage by users in the same priority use category, and the demand by users of a lower class priority users. The City of Golden will attempt to accommodate all eligible users and provide a reasonable and equitable allocation of the use of the Rooney Road Sports Complex, recognizing the priority and guaranteed limited use of Colorado Ice.
- Requests for field use after the designated date will be accepted on a first come, first served basis and field availability.
  - Field time reserved and not used will be refunded if 7 days minimum notice is given. Only exception is weather cancellations.
  - All fees must be paid at the time the Facility Rental Agreement is submitted to the City of Golden.