TO: Citizens Budget Advisory Committee Members
FROM: Denise Hish, Administrative Assistant
DATE:
SUBJECT: Minutes of April 17, 2013 meeting


Staff: Mike Bestor, Steve Glueck Jeff Hansen, Denise Hish

Guests: Laura Weinberg

City Council: Saoirse Charis-Graves

I. MINUTES APPROVAL

With a motion by Jean Garrabrant and a second by Bob Nettleship, the March 20, 2013 minutes were unanimously approved.

II. SALES TAX – FEBRUARY (collected in March)

Sales tax collections were down $5,979 (-0.8%) for the month and Use tax collections were down 7,687 (4.0%) for February. In addition, $77,204 in audit revenue was collected in March.

The City continues to have audits in progress and additional audit revenue has been assessed with collection anticipated over the next few months.
III. **CLEAR CREEK CORRIDOR MANAGEMENT PLAN UPDATE** – Mike

Parks & Recreation has been working closely with the US Forestry Service and have had meetings to include discussion and suggestions from citizens.

Short Range Items:
- City is hiring Park Rangers – possibly 6, to enforce parking and all of the administrative orders
- Split rail fence will be installed along the creek
- Working with CSM to agreed on authority along the south side of the creek,
- Widening of the trail
- Parking is a big concern but are working on short term solutions to try and get people to drop off and park elsewhere; parking will be watched closely,
- Working on signage for parking, drop off, rules, etc.

Laura Weinberg, Parks & Recreation Advisory Board also added that the City will be forming a matrix of data for future challenges (parking, events, tickets issued, etc) to be measured over the season to help figure out long term issues/solutions. She also added that the City is also considering a survey for visitors and also working on solutions for connecting the trail to Vanover Park through Parfet Park but these are certainly long term goals.

IV. **COMMUNITY & ECONOMIC DEVELOPMENT** – Steve Glueck

Steve Glueck gave an update on the successful marketing programs in Golden (i.e. Visit Golden, 2Hour Vacation, Golden Greeters, Golden Ticket, Buy Golden Week).

Steve then gave a short version of the EDComm 2012 Annual report that was in the packet and added that the focus this year is to ramp up education efforts. They are also offering scholarships for High School Seniors for an Associate degree in Applied Science at a 2 year college and have received 4 applications.

The memo that Steve presented to Council, dated April 8, 2013, regarding economic incentive was also discussed. He gave a brief description of the 6 applicants that EDComm is recommending that the City approve $25,000 incentives to.

V. **LIGHT RAIL & CIRCULATOR BUS UPDATE** – Steve Glueck

Light Rail Grand Opening is 4/26/13 and there are lots of activities planned for that weekend. Steve discussed the handouts that were in the packet regarding the light rail and circulator bus (Call-n-Ride) schedule. All of this information is on the City website.
VI. REVIEW - DEBT MGMT & LONG RANGE BUDGETARY POLICIES

A sub-committee consisting of Ed Dorsey, John Spice, Karen Oxman, Meg Van Ness, Len Todd and Jeff Hansen met to review these documents. All agreed, with the exception of a couple of format changes and one typo, the document should remain as is. With a motion by Karen and a second by Jean, the committee unanimously accepted the policies as written.

VII. 2012 YEAR-END UPDATE

Not final at this point. The Auditors are here for the next 2 weeks and hope to have this done by May meeting. Draft of the CAFR is going slower than usual due to new software and a few new finance employees.

VIII. 1ST QUARTERLY FINANCIAL REPORT

Jeff asked if there were any questions and there were none.

IX. CBAC BY-LAWS

With a motion by Ed Dorsey and a second by Ken Kranz, the CBAC By-Laws were unanimously Re-adopted without change.

X. VOTING MEMBERS – AS OF MAY, 2013

- Jim Dale
- Louanne Dale
- Marv DeSelm
- Ed Dorsey
- Jean Garrabrant
- Ken Kranz
- Peter Luptovic
- Jan Martynuska
- Marv Morgan
- Bob Nelson
- Bob Nettleship
- Karen Oxman
- John Spice
- Dick Sugg
- Bethany Thomas
- Leonard Todd
- Lynda Wentworth
XI. OTHER DISCUSSIONS / CITY UPDATES

- Leadership Golden will be having their mock City Council next Tuesday evening and the topic will be Incentives.
- Len apologized for not following through from last meeting regarding the draft letter that he had intended to submit to Council regarding recommendations to encourage Council to support the Blue Ribbon Panel option to repeal or revise the Charter, restricting incentive measures. He will finalize that draft and get to this group within 24 hours.
- Agenda updates:
  - May meeting, Rod Tarullo will be here to discuss Parks & Recreation Department – what do we want him to talk about?
    - Update on Clear Creek Master Plan
    - Bike Park (plans to enhance?)
    - Skate Park (plans to update?)
    - Any thought to xeriscaping portions of the cemetery to conserve water?
- May meeting – Draft - CBAC Incentives recommendation letter to Council
- July Meeting – Add budget letter from Council to review (if there is one)

- Adjourned at 8:45.

Next CBAC Meeting will be held on Wednesday, May 15, 2013 at 7:30 a.m.
Meet at the City Council Chambers.