TO: Citizens Budget Advisory Committee Members
FROM: Denise Hish, Administrative Assistant
DATE: July 7, 2014
SUBJECT: Minutes of June 18, 2014 meeting


Staff: Steve Glueck, Jeff Hansen, Denise Hish

I. MINUTES APPROVAL

With a motion by John Spice and a second by Bob Nettleship, the May 21, 2014 minutes were unanimously approved.

II. VIRTUAL TOUR OF INDUSTRIAL PARKS, TAX GENERATORS - Steve Glueck

Steve used Google Earth and conducted a very detailed and informative virtual tour of most of the light industrial parks in Golden and pointed out the various buildings and businesses. Gave information on businesses presently located in Golden, some who are relocating here and some that we have lost over the years.

III. DDA PLAN – Steve Glueck

The newly seated Downtown Development Authority (DDA) board and City staff will host an introductory meeting on Wednesday, June 25 at the Golden Community Center, 6pm to 8pm. The meeting is to introduce the DDA board, and go over initial steps to facilitate the transition from GURA’s downtown project to DDA. Initial ideas and suggestions for such implementation strategies and programs will be presented at the meeting, along with questions to solicit information and opinions from a variety of stakeholders.
IV. **PARKING STUDY** – Steve Glueck

They are presently looking at these key issues and then will report back to City Council:
- Capacity issues for downtown
- How to handle the management of the downtown
- Signage on the parking structures
- Best practices to handle the 3 parking permits going forward – can we make it better?

V. **SALES TAX – APRIL (collected in May)**

Sales tax collections are up $76,737 (+8.7%) for the month and Use tax collections were up $37,315 (+21.3%) in April. In the area of audit revenue, $22,032 was collected in May. Total audit revenue collected in 2014 is $262,245.

Discussed the Blue Ribbon Report and the fact those results are useful to increase revenue when the economy is down. There was also discussion about the Blue Ribbon Panel Report – is it for operational things or “fun stuff”. Cynthia pointed out that the panel did look at both the shortfall of capital expenses and shortfall in operational expenses.

There was a discussion about looking at lodging tax. Karen stated that she recently traveled across the country and there were lodging taxes at every hotel. She really felt we should re-visit putting that on the ballot at some point. Jeff pointed out that it is hard to go to voters when we are doing very well financially, unless you say what you want the money for.

VIII. **10-YEAR CIP DISCUSSION** – Jeff Hansen

There is little to no changes in the next 10-Year CIP – it is mainly taking care of what we currently have.

Discussion items:
- Heritage Road Complete Street Project – had approx. $800,000 for this street but the one bid came in approximately double. That project has been postponed. Dan will use that budget to do other projects.
- Museum projects – need to discuss the Astor House repair and collection storage. Where will that money come from? We currently subsidize the museum operations approx. $300,000/per year. Goal is for them to be self supporting but they have a long way to go. Everyone should watch the detailed presentation that Nathan gave to Council – Please review and if there are other questions, we can see if he can attend a future CBAC meeting. Could we possibly designate a lodging tax as being used for the cultural amenities – museums, libraries, etc?

The question was asked if CBAC should take a formal vote at this meeting to support the 10-Year CIP and then let Council know. Jeff responded that a formal vote could be done and then the Chair could attend the Council meeting to represent CBAC’s vote or anyone can go to Council as an individual to voice an opinion.
IX. VOTING MEMBERS – AS OF JUNE, 2014

- Jim Dale
- Louanne Dale
- Marv DeSelm
- Ed Dorsey
- Peter Luptovic
- Marv Morgan
- Bob Nelson
- Bob Nettleship
- Karen Oxman
- Eric Scarbro
- John Spice
- Dick Sugg
- Bethany Thomas
- Leonard Todd

X. OTHER DISCUSSIONS / CITY UPDATES

- Updates from Jeff:
  o 2013 CAFR has been completed – should be available on line by the end of the month.
  o Auditors are scheduled to present to Council in July.
  o The auditors completed their 4-year term but could be extended for another 4-year. Jeff will go to Council for determination to renew or go out to bid.
  o Stephanie Novello has been the Acting Accounting Manager for the last year and we recently made her the Account Manager and have posted for her previous job, Accounting Tech.

- Adjourned at 9:30am.

Next CBAC Meeting will be held on Wednesday, July 16, 2014 at 7:30 a.m.
Meet at the City Council Chambers.