TO: Citizens Budget Advisory Committee Members
FROM: Denise Hish, Administrative Assistant
DATE: August 25, 2014
SUBJECT: Minutes of August 20, 2014 meeting

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Staff: Mike Bestor, Anne Beirele, Denise Hish, Stephanie Novello

City Council: Saoirse Charis-Graves

I. MINUTES APPROVAL

With a motion by Louanne Dale and a second by Peter Luptovic, the July 16, 2014 minutes were unanimously approved.

II. SALES TAX – Stephanie Novello

Sales tax collections are up $104,700 (+8.5%) for the month and Use tax collections were down $76,770 (-20.2%) for June. In the area of audit revenue, $84,342 was collected in July. Total audit revenue collected in 2014 is $508,029.

III. DISCUSSION OF 2015 BUDGET PROCESS, GOALS, POLICIES, ISSUES

Stephanie explained where the City is in the budget process; budget forms were given to all departments a few weeks ago (the document has the 2012 and 2013 actuals, ytd actual through 6/30/2014, projected actuals 2014 and projected budget 2015 and 2016). Draft budgets from each department are due by this Friday – this is where they ask for additional staff, equipment, etc. The next step will be for Mike, Jeff and Stephanie to start having conversations next week about what we can do and what we can’t do. Priorities will be to look at the big picture and the City as a whole and seeing where we can spend our money, the most financially responsible.
Things to consider are things like the affordable health care act may potentially affect our health insurance costs due to the fact that we need to offer open enrollment. We will also be looking at salary projections and then it turns into back and forth between us and Department Heads. We should be seeing a draft budget in October. Peter asked if Public Safety was also a priority and Stephanie said yes, they are, along with City infrastructure such as streets, water/sewer lines.

IV. PRELIMINARY REVENUE PROJECTIONS / DRAFT REVENUE MANUAL

Q&A:
Page 18 – Dick Sugg suggested we change the name on this page to Trash/Recycle Services.
Page 19 – Administrative Service Fee Revenue – Recreation that is referred to is Fossil Trace.
Page 25 – Investment Income – Why the significant increase in 2016? We are anticipating higher rate of return on our investments.
Page 13 - Cable Franchise Fees – don’t we have fees for telephone as well? They are not part of the revenue manual because they are not a major revenue greater than $100,000.
Page 5 - DDA mill levy was not shown but Stephanie advised that Jeff adjusted that to correct it.
Page 29 – Wastewater Sales Revenue – increased costs? We are projecting increased costs in 2015 and 2016.

VIII. ADDITIONAL CIP DISCUSSION – Mike Bestor

Give us your priorities – more cutting needs to be done before it goes to Council. There isn’t a lot of money so we need to know your top priorities. We have for the last many years had infrastructure maintenance as a top priority. Peter – Asked about the grant that we applied for at the Museum – Mike replied that we did receive the $200,000 grant and there are a lot of caveats and restrictions – Will talk about it next week with Council to see if this is a grant we want to accept and match the funds.

2020 – Jim – Debt service drops $2.5M – What is paid off? Karen suggested a list of all the debts and what year they will be paid off be sent by email to all CBAC members.

Tucker Gulch – no line item in there and we are doing a lot of work – Anne replied that project is largely funded through urban drainage and we made those payments to them and it would have shown up last year.

Dick – page 4 – GURA Colfax improvements – In 2024 it jumps up to $5M – What is that? Contribution that GURA is anticipating. Anne and said it is one of Steve’s projects – we have been doing some things out there but Steve’s goal is to improve that corridor to make it more inviting. It would be a GURA funded project but a City lead project. Ed gave an update on the transition between GURA and DDA and how that will work. DDA comes into existence in January 2015. All money generated in downtown stays in downtown. Peter asked if we should put that as a placeholder in the SUT budget as a line item? Stephanie replied
no, because that money is managed separately and if it is a City lead project, you will see that money flowing through. Stephanie stated that there will be a DDA budget and GURA budget in the 2015-2016 budget document. Steve Glueck is the interim Executive Director, Jeff Hansen is the Finance Director. ALL money from GURA that was generated downtown must stay in downtown.

Len felt that since GURA has gone away, that the City has forgotten about downtown Golden. He lives downtown and he and many neighbors feel like the City is not taking care of things like the statues being damaged and not replaced and the brickwork not being repaired. Karen also noted that the trash is not being picked up regularly and tables and signs are littering the sidewalks and there is not much Police presence since our Community Officer is no longer with the City walking around downtown. They both felt there was an absence of emphasis on downtown by the City. Denise responded that the City statues and the brickwork were never a GURA responsibility – that was always a City function. Because the bike statue was damaged, we had to pull it and send it to the foundry and that does take time – he has been replaced just this Friday. The brickwork that he was on has been repaired but we are still awaiting someone to fix the brickwork by Starbucks. Due to the great economy, everyone is busy and we are really having a tough time finding someone to do the work.

Anne also mentioned that downtown Washington Avenue will be re-paved and we are getting signal upgrades. Peter felt the need for these to be multi-directional. Anne responded that we are making changes to upgrade and they will all go to cameras to change automatically but the only other items will be to make the signs indicate to push the buttons to trigger the walk signal. Karen asked when the re-build will start and Anne indicated no firm date yet.

Page 4 – included library re-design and the bank re-stabilization – $0 in 2015 – does the City feel it was successful and nothing more needs to be done? Anne replied that there are maintenance needs on the kayak course and clear creek in general, but that will be in the Conservation Trust Fund.

IX. **HWY 6 & 19 INTERCHANGE RE-DESIGN** – Anne Beierle

Anne pulled up the page from the City website discussing the options for design of the Hwy 6 & 19 intersection. Here is the website to see all of the possible options [http://www.cityofgolden.net/hot-topics/seeking-input-on-hwy-6-19th-street-july-15-public-meeting-exhibits](http://www.cityofgolden.net/hot-topics/seeking-input-on-hwy-6-19th-street-july-15-public-meeting-exhibits). Another meeting for public input is being planned for mid September and Anne encouraged everyone to participate. The meeting place, date and time will be determined very soon and Denise will forward that information to all CBAC when it is finalized.

Another question was asked about the gap under the new Hwy 58th and Ford bridge, why is that still incomplete. Anne stated that there was an email from Dan Hartman that she would have forwarded to CBAC.
X. **VOTING MEMBERS – AS OF AUGUST, 2014**

- Sandy Curran
- Jim Dale
- Louanne Dale
- Marv DeSelm
- Ed Dorsey
- Peter Luptovic
- Marv Morgan
- Bob Nelson
- Bob Nettleship
- Karen Oxman
- John Spice
- Dick Sugg
- Bethany Thomas
- Leonard Todd
- Lynda Wentworth

XI. **OTHER DISCUSSIONS / CITY UPDATES**

- Adjourned at 9:30am.

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Next CBAC Meeting will be held on Wednesday, September 17, 2014 at 7:30 a.m.
Meet at the City Council Chambers.