**ALARM REGISTRATION**

**Mail to:** Golden Police Department  
Attn Alarm Registration  
911 10th Street  
Golden, CO 80401

*Information on this form will be extremely important if an Officer responds to an alarm caused by a verified crime.*

<table>
<thead>
<tr>
<th>Alarm Location Information</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Residents/Business Owner Name (Last, First, MI)</td>
<td>Business Name (if applicable)</td>
</tr>
<tr>
<td>Address (where alarm is located)</td>
<td>Unit/Apartment Number (if applicable)</td>
</tr>
<tr>
<td>Mailing address (if different from above)</td>
<td>City</td>
</tr>
<tr>
<td>Main Premises Phone Number ( )</td>
<td>Secondary Phone Number ( )</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Alarm Company Information</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Alarm Company Name</td>
<td>Contact Phone Number</td>
</tr>
</tbody>
</table>

Names and phone numbers of three persons that have agreed to respond and grant access to the alarm site within 30 minutes.

<table>
<thead>
<tr>
<th>Primary Contact</th>
<th>Day Phone Number</th>
<th>Mobile Phone Number</th>
<th>Night Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secondary Contact</td>
<td>Day Phone Number</td>
<td>Mobile Phone Number</td>
<td>Night Phone Number</td>
</tr>
<tr>
<td>Additional Contact</td>
<td>Day Phone Number</td>
<td>Mobile Phone Number</td>
<td>Night Phone Number</td>
</tr>
</tbody>
</table>

**ADDITIONAL INFORMATION**

List any known hazards or special instructions officers may encounter at the alarm site (Pets, Security Guards, Hazardous Materials etc.):

Any persons with disabilities (sight, hearing, speech, mobility, etc. that officers should be aware of)?

**PLEASE SEE REVERSE SIDE FOR FEE SCHEDULE AND ADDITIONAL INFORMATION**
Due to the overwhelming number of false mechanically activated intrusion alarms, Police will not routinely respond to mechanical alarms unless additional information is received to verify the validity of such alarm. Verification by one or more of the following may be acceptable:

- Multiple alarm trips or alarm trips of varying origin, indicating potential entry into the premises.
- Monitored cameras or audio devices that indicate a crime may have occurred.
- Witness information corroborates the alarm.
- Any other events or circumstances that indicate the alarm may be valid.

Officers will continue to respond to all intrusion alarms at the following facilities:
- Banks, Credit Unions and other banking facilities
- Public or private school property
- Facilities likely to contain drugs, such as pharmacies and medical and veterinary offices.
- Weapons facilities
- City owned property

**FALSE ALARM FEES/FINES DURING A REGISTRATION YEAR**

Registration is valid from January 1 to December 31.

- Third False Alarm will result in a fee of $150 per occurrence
- Fourth False Alarm will result in a fee of $150 per occurrence
- Fifth False Alarm will be deemed “No Go” until proof of correction and payment of all prior invoices.

Failure to pay false alarm fees may result in suspension of police response.

**CHANGE OF INFORMATION**

Notify the Police Department (by completing this form) of any changes in information contained herein as soon as possible.

Alarm information can be located in the Golden Municipal Code, Chapter 5.17 and also Ordinance No. 1554 at [www.cityofgolden.net](http://www.cityofgolden.net).