



Golden Board and Commission New Business Proposal Form

Instructions: Golden Boards and Commissions may complete boxes A and B and vote to submit this form through Staff to initiate the process for Council consideration of a new policy or legislative proposal per Rule VI.E of the [Golden City Council Rules of Procedure](#). The proposal should relate to the Board or Commission's scope of duties as outlined in Title 2 of the [Golden Municipal Code](#). See the [new policy proposal flowchart](#) for additional guidance.

A. Descriptive Information (to be completed by the board or commission)			
Date Submitted:			
Proposal Title:			
Golden Board or Commission:			
Requested Action:	Study <input type="checkbox"/>	Staff policy directive <input type="checkbox"/>	Resolution <input type="checkbox"/>
	Ordinance <input type="checkbox"/>	Other: <input type="checkbox"/>	
Time Sensitivity:	Urgent <input type="checkbox"/>	Normal <input type="checkbox"/>	Non-urgent <input type="checkbox"/>

B. Summary of Issue and Proposal (to be completed by the board or commission)
Problem or issue background:
Description of proposal and necessary procedural steps:
Additional information or considerations (including links to additional materials or research):

C. Consultations with City Manager, Attorney, and/or Staff (to be completed by staff)
City Manager, City Attorney, and Staff Comments:
Estimated fiscal impact, if any:
Impact, if any, on Council Strategic Action Plan:
Impact, if any, on Boards & Commissions annual workplans:

D. Results of City Council Deliberation (to be completed by staff)
Summary of Council feedback:
Did three or more Councilors support advancing the proposal? Yes <input type="checkbox"/> No <input type="checkbox"/>