



Completed by: Noy Sparks
Department Head Review: Rod Tarullo

Responsible Department: Parks and Recreation
Fund: Fossil Trace Golf Fund #3

Strategic Success Factor	Active, Connected and Sustainable	Affordable and Thriving	Safe, Inclusive and Engaged	Respected and Relational Governance	Quality Services x
Strategic Action	Replacement of Golf Course Equipment--Mowers, utility vehicles				
Project Name	FTGC Maintenance - Vehicle and Equipment Replacement				
Funding Source	Existing Grant Funds Identified for Project	Potential Grant Funds Identified	Funds Identified From Capital Project Fund x	Funds Identified From Other Fund (Name)	No Identified Funding
New/Additional Revenue Generated	Significant Ongoing Revenue Source	Small Ongoing Revenue Source	One-Time Revenue Generated	No New/Additional Revenue Generated x	
Legally Mandated	Court Decision	Regulatory Requirement	Pending Legal Action	Potential Legal Action	Normal Liability x
Public Health & Safety	Existing Severe Hazard	Existing Minor Hazard	Potential Severe Hazard	Potential Minor Hazard	No Health or Safety Issue x
Operating Budget Impact	Decreases Operating and/or Personnel Costs	Minimal or No Impact on Operating and/or Personnel Costs x	Slight Increase to Operating and/or Personnel Costs	Significant Increase to Operating and/or Personnel Costs	
Environment and Sustainability	Enhances Environment and/or Sustainability	Benefits Environment and/or Sustainability	No Environmental Impact x	Minor or Negative Environmental Impact	Diminishes Environment
% Of Population Served	100% of Population Served by Project	Majority of Population Served	Approximately 50% of Population Served	Less than 50% of the Population Served x	
Preservation of Facility	Loss of Facility Imminent without Project Completion	Additional Damage Likely without Project Completion	Project Constitutes Normal Major Maintenance x	Project Constitutes Normal Minor Maintenance	New Facility/ No Safety Issue
Project Useful Life	20+ Years With Little/No Maintenance	20+ Years With Normal Maintenance	10-20 Years With Normal Maintenance	5-9 Years with Normal Maintenance x	1-4 Years with Normal Maintenance
Recreational or Aesthetic Value	Major Value	Moderate value x	No Value	Possibly Detrimental	
Estimated Frequency of Use	Every Day	Several Times per Week x	Several Times per Month	Once per Month or Less	

Vision 2030 Guiding Principles Priority - (Choose One Best Fit)

☒ (A) Safe and Reliable Public Infrastructure ☐ (B) Economic Vitality and Community Amenities that Improve Quality of Life ☐ (C) Public Safety ☐ (D) Other

Category of Capital Expenditures - (Choose One Best Fit)

☐ Land Improvement ☐ Building Improvement ☒ Equipment ☐ Vehicle ☐ Technology ☐ Infrastructure

Financial Impact - Expenses

	Life-To-Date*	2023	2024	2024	2026	2027	2028	2029	2030	2031	2032	Total
Project Costs		220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	2,200,000
On-Going Maintenance												-
Total Project Costs	-	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	220,000	2,200,000

*Life-to-date includes any actual expenditures from start of project through July 2022 and estimates for the remainder of FY 2022

Basis for Project Cost Estimate

☐ Formal Proposal ☐ Contractor/Engineer Estimate ☐ State Purchasing Co-Op ☒ Staff Estimate

Financial Impact - Revenues

	Life-To-Date*	2023	2024	2024	2026	2027	2028	2029	2030	2031	2032	Total
Revenue Estimate												-

*Life-to-date includes any actual revenue generated from start of project through July 2022 and estimates for the remainder of FY 2022

Project Name:		Replacement of Golf Course Equipment--Mowers, utility vehicles	
Please provide details for the following: 1. Project Description 2. Justification 3. Measure of Success 4. Description of Revenue Generated (if applicable)		It is important that we continue to invest in our maintenance fleet on a yearly basis to avoid a snowball effect of delapidating equipment and having to spend more money than budgeted to meet immediate needs. Per our capital equipment replacement schedule, various pieces of maintenance equipment will be replaced each year. For 2023 we anticipate replacing our sprayer (\$80,000), a 72" trim mower (\$45,000), and a fairway mower (\$90,000).	
Describe how this project connects to and supports Strategic Action Plan success factor(s) identified above.		Ensuring the integrity of city assets and reliabilty supports quality services. The Golf Maintenance Division is dependent on quality and reliable equipment to ensure proper maintenance and upkeep of the golf course.	
List any obstacles for implementation		Fund availability	

Finance Use Only

	Date
Received by Finance Department	
Reviewed by City Manager:	



Completed by: Jim Hajek, PGA
 Department Head Review: Rod Tarullo

Responsible Department: Parks and Recreation
 Fund: Fossil Trace Golf Fund #5

Strategic Success Factor	Active, Connected and Sustainable	Affordable and Thriving	Safe, Inclusive and Engaged	Respected and Relational Governance	Quality Services x
Strategic Action	Golf cart replacement				
Project Name	Golf Cart Fleet				
Funding Source	Existing Grant Funds Identified for Project	Potential Grant Funds Identified	Funds Identified From Capital Project Fund	Funds Identified From Other Fund (Name) Golf Fund	No Identified Funding
New/Additional Revenue Generated	Significant Ongoing Revenue Source	Small Ongoing Revenue Source	One-Time Revenue Generated	No New/Additional Revenue Generated x	
Legally Mandated	Court Decision	Regulatory Requirement	Pending Legal Action	Potential Legal Action	Normal Liability x
Public Health & Safety	Existing Severe Hazard	Existing Minor Hazard	Potential Severe Hazard x	Potential Minor Hazard	No Health or Safety Issue
Operating Budget Impact	Decreases Operating and/or Personnel Costs	Minimal or No Impact on Operating and/or Personnel Costs x	Slight Increase to Operating and/or Personnel Costs	Significant Increase to Operating and/or Personnel Costs	
Environment and Sustainability	Enhances Environment and/or Sustainability	Benefits Environment and/or Sustainability	No Environmental Impact x	Minor or Negative Environmental Impact	Diminishes Environment
% Of Population Served	100% of Population Served by Project	Majority of Population Served	Approximately 50% of Population Served	Less than 50% of the Population Served x	
Preservation of Facility	Loss of Facility Imminent without Project Completion	Additional Damage Likely without Project Completion x	Project Constitutes Normal Major Maintenance	Project Constitutes Normal Minor Maintenance	New Facility/ No Safety Issue
Project Useful Life	20+ Years With Little/No Maintenance	20+ Years With Normal Maintenance	10-20 Years With Normal Maintenance	5-9 Years with Normal Maintenance	1-4 Years with Normal Maintenance x
Recreational or Aesthetic Value	Major Value x	Moderate value	No Value	Possibly Detrimental	
Estimated Frequency of Use	Every Day x	Several Times per Week	Several Times per Month	Once per Month or Less	

Vision 2030 Guiding Principles Priority - (Choose One Best Fit)

☐ (A) Safe and Reliable Public Infrastructure ☒ (B) Economic Vitality and Community Amenities that Improve Quality of Life ☐ (C) Public Safety ☐ (D) Other

Category of Capital Expenditures - (Choose One Best Fit)

☐ Land Improvement ☐ Building Improvement ☒ Equipment ☐ Vehicle ☐ Technology ☐ Infrastructure

Financial Impact - Expenses

	Life-To-Date*	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Project Costs		532,000					554,400					1,086,400
On-Going Maintenance												-
Total Project Costs	-	532,000	-	-	-	-	554,400	-	-	-	-	1,086,400

*Life-to-date includes any actual expenditures from start of project through July 2022 and estimates for the remainder of FY 2022

Basis for Project Cost Estimate

☐ Formal Proposal ☐ Contractor/Engineer Estimate ☐ State Purchasing Co-Op ☒ Staff Estimate

Financial Impact - Revenues

	Life-To-Date*	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Revenue Estimate		184,800					193,600					378,400

*Life-to-date includes any actual revenue generated from start of project through July 2022 and estimates for the remainder of FY 2022

Project Name:	Golf Cart Fleet
Please provide details for the following: 1. Project Description 2. Justification 3. Measure of Success 4. Description of Revenue Generated (if applicable)	Fossil Trace owns 90 golf carts of which 82 are rented on a daily basis to golfers, 4 are for player assistants with 4 additional - 2 beverage carts and 2 range ball picking carts - the last 8 are specialized for specific tasks. Four are used for staff purposes - mainly for "Player Assistants" which monitor play on the course - ensuring a quality speed of play as well as safety needs. The 2 beverage carts are used to sell F&B on the course and final 2 picker carts are caged for safely picking range balls. The golf cart fleet generates over \$835,000/year. The fleet typically last four years and as 96% of our players ride carts, this creates a much greater than normal use of the fleet as well as higher cart revenues than any other 18 hole public golf course in Colorado. The fleet was last replaced in 2020 meaning planned replacement years would be 2024 and 2028. As there is a 14-16 month ordering process, the fleet must be ordered in 2023 for early 2024 delivery. The "Financial Impact - Revenues" shown are for the trade in value of the current 88 carts at \$2100/cart (86 fleet plus 1 beverage cart and 1 picker cart replaced). This request supports the integrity of city-owned assets and providing quality services as a destination, wildly popular, award-winning golf course.
Describe how this project connects to and supports Strategic Action Plan success factor(s) identified above.	This request supports the integrity of city-owned assets and providing quality services as a destination, wildly popular, award-winning golf course.
List any obstacles for implementation	Financial as well as availability of product.

Finance Use Only

	Date
Received by Finance Department	
Reviewed by City Manager:	



Completed by: Jim Hajek, PGA
 Department Head Review: Rod Tarullo

Responsible Department: Parks and Recreation
 Fund: Fossil Trace Golf Fund #6

Strategic Success Factor	Active, Connected and Sustainable	Affordable and Thriving	Safe, Inclusive and Engaged	Respected and Relational Governance	Quality Services x
Strategic Action	Preventative maintenance for Fossil Trace Clubhouse				
Project Name	FTGC Clubhouse Facility Maintenance Items				
Funding Source	Existing Grant Funds Identified for Project	Potential Grant Funds Identified	Funds Identified From Capital Project Fund	Funds Identified From Other Fund (Name) Golf - 16	No Identified Funding
New/Additional Revenue Generated	Significant Ongoing Revenue Source	Small Ongoing Revenue Source	One-Time Revenue Generated	No New/Additional Revenue Generated x	
Legally Mandated	Court Decision	Regulatory Requirement	Pending Legal Action	Potential Legal Action	Normal Liability x
Public Health & Safety	Existing Severe Hazard	Existing Minor Hazard	Potential Severe Hazard	Potential Minor Hazard	No Health or Safety Issue x
Operating Budget Impact	Decreases Operating and/or Personnel Costs	Minimal or No Impact on Operating and/or Personnel Costs	Slight Increase to Operating and/or Personnel Costs x	Significant Increase to Operating and/or Personnel Costs	
Environment and Sustainability	Enhances Environment and/or Sustainability	Benefits Environment and/or Sustainability	No Environmental Impact x	Minor or Negative Environmental Impact	Diminishes Environment
% Of Population Served	100% of Population Served by Project	Majority of Population Served	Approximately 50% of Population Served x	Less than 50% of the Population Served	
Preservation of Facility	Loss of Facility Imminent without Project Completion	Additional Damage Likely without Project Completion	Project Constitutes Normal Major Maintenance x	Project Constitutes Normal Minor Maintenance	New Facility/ No Safety Issue
Project Useful Life	20+ Years With Little/No Maintenance	20+ Years With Normal Maintenance	10-20 Years With Normal Maintenance x	5-9 Years with Normal Maintenance	1-4 Years with Normal Maintenance
Recreational or Aesthetic Value	Major Value x	Moderate value	No Value	Possibly Detrimental	
Estimated Frequency of Use	Every Day x	Several Times per Week	Several Times per Month	Once per Month or Less	

Vision 2030 Guiding Principles Priority - (Choose One Best Fit)

☐ (A) Safe and Reliable Public Infrastructure ☐ (B) Economic Vitality and Community Amenities that Improve Quality of Life ☐ (C) Public Safety ☐ (D) Other

Category of Capital Expenditures - (Choose One Best Fit)

☐ Land Improvement ☐ Building Improvement ☐ Equipment ☐ Vehicle ☐ Technology ☐ Infrastructure

Financial Impact - Expenses

	Life-To-Date*	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Project Costs		10,000	10,000	315,000	10,000	10,000		10,000	43,000	10,000	10,000	428,000
On-Going Maintenance												-
Total Project Costs	-	10,000	10,000	315,000	10,000	10,000	-	10,000	43,000	10,000	10,000	428,000

*Life-to-date includes any actual expenditures from start of project through July 2022 and estimates for the remainder of FY 2022

Basis for Project Cost Estimate

☐ Formal Proposal ☐ Contractor/Engineer Estimate ☐ State Purchasing Co-Op ☒ Staff Estimate

Financial Impact - Revenues

	Life-To-Date*	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Revenue Estimate												-

*Life-to-date includes any actual revenue generated from start of project through July 2022 and estimates for the remainder of FY 2022

Project Name:	FTGC Clubhouse Facility Maintenance Items
Please provide details for the following: 1. Project Description 2. Justification 3. Measure of Success 4. Description of Revenue Generated (if applicable)	The Fossil Trace clubhouse was constructed in 2002 opening for business in 2003 making the building, the furniture, fixtures and equipment 20 years old in 2023. As we near or pass the expected life of certain equipment, we are scheduling items for appropriate replacement. Planned equipment replacement items are: 2023: Planned allotment for kitchen equipment replacement \$10,000. 2024: Planned allotment for kitchen equipment replacement \$10,000, 2025: Planned carpet replacement \$30,000, kitchen equipment replacement \$10,000, whole clubhouse HVAC unit replacement \$275,000 (rooftop to be done in 2023) . 2026: Planned allotment for kitchen equipment replacement \$10,000. 2027: Planned allotment for kitchen equipment replacement \$10,000. 2028 Nothing Planned 2029: Planned allotment for kitchen equipment replacement \$10,000. 2030: Planned allotment for kitchen equipment replacement \$10,000, \$33,000 for carpet replacement. 2031: Planned allotment for kitchen equipment replacement \$10,000. 2032: Planned allotment for kitchen equipment replacement \$10,000. This request supports building and energy efficiencies as well as maintaining the integrity of city-owned assets as a National Recreation and Parks Association Golden Medal winner.
Describe how this project connects to and supports Strategic Action Plan success factor(s) identified above.	Preventative maintenance items supports offering quality services as well as safety to the infrastructure.
List any obstacles for implementation	Financial and availability of product.

Finance Use Only

	Date
Received by Finance Department	
Reviewed by City Manager:	



Completed by: Jim Hajek, PGA
 Department Head Review: Rod Tarullo

Responsible Department: Parks and Recreation
 Fund: Fossil Trace Golf Fund #7

Strategic Success Factor	Active, Connected and Sustainable	Affordable and Thriving	Safe, Inclusive and Engaged	Respected and Relational Governance	Quality Services
			x		x

Strategic Action	Replace air conditioner at Fossil Trace Clubhouse				
Project Name	Fossil Trace Rooftop AC Replacement				
Funding Source	Existing Grant Funds Identified for Project	Potential Grant Funds Identified	Funds Identified From Capital Project Fund	Funds Identified From Other Fund (Name) Golf - 16	No Identified Funding
New/Additional Revenue Generated	Significant Ongoing Revenue Source	Small Ongoing Revenue Source	One-Time Revenue Generated	No New/Additional Revenue Generated	
				x	
Legally Mandated	Court Decision	Regulatory Requirement	Pending Legal Action	Potential Legal Action	Normal Liability
					x
Public Health & Safety	Existing Severe Hazard	Existing Minor Hazard	Potential Severe Hazard	Potential Minor Hazard	No Health or Safety Issue
				x	
Operating Budget Impact	Decreases Operating and/or Personnel Costs	Minimal or No Impact on Operating and/or Personnel Costs	Slight Increase to Operating and/or Personnel Costs	Significant Increase to Operating and/or Personnel Costs	
		x			
Environment and Sustainability	Enhances Environment and/or Sustainability	Benefits Environment and/or Sustainability	No Environmental Impact	Minor or Negative Environmental Impact	Diminishes Environment
			x		
% Of Population Served	100% of Population Served by Project	Majority of Population Served	Approximately 50% of Population Served	Less than 50% of the Population Served	
				x	
Preservation of Facility	Loss of Facility Imminent without Project Completion	Additional Damage Likely without Project Completion	Project Constitutes Normal Major Maintenance	Project Constitutes Normal Minor Maintenance	New Facility/ No Safety Issue
			x		
Project Useful Life	20+ Years With Little/No Maintenance	20+ Years With Normal Maintenance	10-20 Years With Normal Maintenance	5-9 Years with Normal Maintenance	1-4 Years with Normal Maintenance
		x			
Recreational or Aesthetic Value	Major Value	Moderate value	No Value	Possibly Detrimental	
	x				
Estimated Frequency of Use	Every Day	Several Times per Week	Several Times per Month	Once per Month or Less	
	x				

Vision 2030 Guiding Principles Priority - (Choose One Best Fit)

☐ (A) Safe and Reliable Public Infrastructure ☒ (B) Economic Vitality and Community Amenities that Improve Quality of Life ☐ (C) Public Safety ☐ (D) Other

Category of Capital Expenditures - (Choose One Best Fit)

☐ Land Improvement ☒ Building Improvement ☐ Equipment ☐ Vehicle ☐ Technology ☐ Infrastructure

Financial Impact - Expenses

	Life-To-Date*	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Project Costs		175,000										175,000
On-Going Maintenance												-
Total Project Costs	-	175,000	-	-	-	-	-	-	-	-	-	175,000

*Life-to-date includes any actual expenditures from start of project through July 2022 and estimates for the remainder of FY 2022

Basis for Project Cost Estimate

☐ Formal Proposal ☒ Contractor/Engineer Estimate ☐ State Purchasing Co-Op ☐ Staff Estimate

Financial Impact - Revenues

	Life-To-Date*	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
Revenue Estimate												-

*Life-to-date includes any actual revenue generated from start of project through July 2022 and estimates for the remainder of FY 2022

Project Name:	Fossil Trace Rooftop AC Replacement
Please provide details for the following: 1. Project Description 2. Justification 3. Measure of Success 4. Description of Revenue Generated (if applicable)	The Fossil Trace Clubhouse is over 19 years old as is the HVAC unit. The life expectancy for these units are 15-18 years. Orinigally scheduled to be replaced in 2020, it has been postponed for a number of years but pushed back for a number of reasons. Newly planned replacement is scheduled for 2023. This request supports building efficiency sustainability goals and integrity of city-owned assets.
Describe how this project connects to and supports Stragetie Action Plan success factor(s) identified above.	This request supports building efficiency sustainability goals and integrity of city-owned assets.
List any obstacles for implementation	Financial as well as availability of product of this type.

Finance Use Only

	Date
Received by Finance Department	
Reviewed by City Manager:	