CALL TO ORDER – BUSINESS MEETING:

Whitney called the business meeting to order at 6:45.

APPROVAL OF AGENDA:

With a motion by Chuck and a second by Whitney, the agenda was approved with one minor change. Whitney suggested that the Transportation issue be tabled until there were more members present.

APPROVAL OF MINUTES FROM MAY 30, 2012:

With a motion from Whitney and a second by Chuck, the minutes were unanimously approved as written.

STAFF UPDATE:

- Denise and Clarissa are working on the City website content and updates for sustainability page.
- Public Works building is finished, but waiting for Xcel to finalize. Hoping to move in next week and ribbon cutting in July. Will make sure to let you know when the tours for the public will be. Theresa has been working on the landscaping and has some high school students coming in on August 2nd to help plant an orchard.
- RFP for the Community Solar Garden is ready to go, but wanted comments from Board members. Whitney felt we should specify some sites in the RFP so everyone is bidding for the same thing. Theresa said if anyone had comments, please send to her and she’ll get the RFP out Thursday.
• Theresa stated that Peter Ewers and Whitney have been exchanging emails about the Residential Energy Guide, and he is willing to incorporate the changes that Whitney has provided. Whitney stated that since this document was done 2 years ago, she really felt a good portion of the document was outdated and she has spent a lot of time updating it. She asked when this be published, because she really didn’t know if it was a valuable tool or even relevant for our citizens. She understood that she was not on the board when this was discussed, but would like to hear what other Board members (Karen, Hillary and Chuck) thought. Theresa replied that she will discuss with Peter, make the final changes and bring the draft to the July meeting. We may also want to decide whether to actually publish or just PDF for on-line publication only.

• The ResourceSmart program launched in April with a small number of pilot audits so that we would have real examples and testimonials to showcase in a larger citywide release. During this time, I received feedback about the portion of the contract that had iCast recommending contractors. The City Attorney's office did review and approve the initial contract with these elements, and to-date, we've completed and paid out half of the contract fee ($5000 of $10000). We then decided to review the program for a few reasons: to create a larger program that encompasses more than simply energy (e.g. water conservation, alternative transportation, recycling solutions, etc); to look at the possibility of bringing the program in-house after iCast is finished; and to create consistency between the iCast model and the future city model. Our desire is that because the City won't be recommending contractors (and should not); we want to adjust the iCast model to eliminate that process as well. What we will end up with is an audit program for residents and businesses that provide recommendations for which projects will yield the best energy efficiency measures, guidance on how to select a contractor and options for funding. Theresa will meet with the City Attorney to finalize contract details. Whitney voiced her skepticism of having this done in-house since City staff is already so busy and doesn’t think they could spare the time.

BOARD UPDATES:

None

PUBLIC COMMENT:

None

ACTION ITEMS:

A. Budget Review
The Board reviewed several funding requests within the context of its 2012 sustainability program funds. Projects that were considered included funding for a Solar Home Tour, a sustainability lecture series, LED program for businesses, a community garden at Mitchell Elementary School and funds for sustainability efforts for the Stage 6 of the USA Pro Cycling Challenge.
- PAYT Ordinance - $3,000 will be used for surveying downtown merchants.
- Commercial Lighting Outreach Program – Theresa distributed information from Farris Cox’s building, which included his Xcel energy bill (reduced by 75%), list of what was retrofitted and the cost analysis. There will be an article about it in the next Informer. Kurt would like to see a list of deliverables – what do we want to see happen for $10,000. Theresa added that they must convert 30 businesses – have to give monthly reporting of how many are contacted, etc., will want evaluations after 2 years and have examples to give to others. Whitney felt we should add that if they don’t get at least 30 businesses, a percentage of money is refunded. Consensus – Theresa will meet with City Attorney, draft RFP, which will be sent to the Committee for comments and then RFP will be issued. Earth Energy wants to bid on this project, but we also hope we have others that will bid.
- Mitchell Elementary School Garden – This will reach out to over 600 children and their families and be part of the education goal - $6,000 is the request. This would be local sustainable living and educational. Whitney stated that she didn’t see in the report what they are doing with the food; how will they distribute. Kurt added that he would like to add signage showing funding by the City and sustainability efforts. $3,000 was approved by consensus.
- Don Cameron recently spoke with Whitney and he talked about pulling his request and thought of installing a solar light for the garden, with a sign about the Community Garden and sustainability. Kurt felt we should be careful about setting precedence in giving funds for people to garden. He also felt we should have a discussion as a committee about living sustainable; do we make this a goal. Consensus of the Board was to fund $250 with intentions of having a discussion about criteria we will have for future requests for gardens.
- Golden Earth Days Council – Request is for $12,000 for advertising, room rental, and a lecture series prior to the tour. They have already done the earth day celebration so a lower amount would be in order. Philip requested that this discussion be tabled until more information and breakdown of costs was received. Whitney shared with the Board that her home is going to be on the tour and she offered to recuse herself from the vote on this budget request, but since she is not gaining financially from this, others felt she should be allowed to vote.
- Renewal Energy Demonstration Center (623 14th Street). Theresa received a proposal from Dr. Chuck Courtad, who is requesting $4667 for construction of an electric vehicle charging station. He wants to eventually build 4 solar charging stations and will dedicate them to public to use. Whitney felt it would help with our transportation goal and education goals since he is giving the public access. It was discussed that we stipulate that it has to go toward the charging stations only and there will be signage, giving credit to the City and sustainability effort. It was by consensus that the funds be committed. Philip felt this is such a good proposal, we should encourage him to ask for future grants, but only once he has secured other funds/grants.
- Environmental Film Festival – Theresa will get more information and funding request and pass on to the committee.
B. Alternative Transportation Sustainability Goal Review
As part of a mid-term goal review, the Board discussed the overall feasibility of the goal pertaining to reducing vehicle miles traveled and determined whether to recommend modifications to the goals to City Council.

Theresa shared that the last time a baseline model was done was in 2007 from CSM (EPICS class) and it has not been run since. The Board felt that the model really needs to be run again before we make any changes to the goals. Theresa explained where the data came from (bumpers throughout the City, aerial photos, counted cars, etc.)

Action – Theresa will talk to CSM Professor and try to get them to do another model.

NEW BUSINESS:
None

ADJOURN:
Meeting was adjourned at 8:45

NEXT MEETING:
July 25th
Agenda Topics:
• McKinstry
• Criteria for future requests for Local Food – Sustainable Living