1. Roll Call & Sustainability Pledge

The mission of the Community Sustainability Advisory Board is to assist the City of Golden in achieving its ten-year sustainability goals as adopted in Resolution 1793. In order to facilitate achievement of these goals, the Board will lead, encourage, enable, and empower the citizens, visitors, and people who work in Golden, to live in a sustainable manner.

2. Approval of the Agenda

3. Approval of the Minutes from October 23, 2013

4. Public Comment

5. Staff and Board Updates

6. Action Items

   A. Sustainability Goal Recommendations 7:00 – 7:30 pm
      The Board will review a second draft of recommended changes and updates to the ten-year goals. After finalization of the recommendations, CSAB will forward them to City Council for consideration.

   B. Website Updates 7:30 – 8:00 pm
      Staff will provide information and a plan of action to update sustainability information and resources for the community.

   C. Sustainability Communication 8:00 – 8:30 pm
      The Board will consider different software programs (commonly referred to as a dashboard) for communicating sustainability progress to the public. The intent of the program is to embed the information on the city website and at various city facilities.

7. New Business

   A. Agenda topics for next meeting January 22, 2014 8:30 – 8:45 pm

8. Adjourn
1. CALL TO ORDER – BUSINESS MEETING:

Philip called the business meeting to order at 6:32.

2. APPROVAL OF AGENDA:

With a motion from Chuck and a second by Karen, the agenda was unanimously approved.

3. APPROVAL OF MINUTES FROM AUGUST 28, 2013:

With a motion from Chuck, and a second by Whitney, the minutes were unanimously approved as written.

4. PUBLIC COMMENT:

None
5. STAFF AND BOARD UPDATES

BOARD:

Phillip recently attended the CML Boards & Commissions Workshop last week. While there, Phillip was approached by a CBAC member and talked to him about the recent Council approval of the solar project and was told that he was not in favor of it. They had a very long and interesting conversation. Councilor Charis-Graves offered that there were several members of CBAC that were not in favor of the project and they are very interested in seeing results throughout the project. There was discussion of trying to meet with CBAC at their meeting or have them attend this meeting to have an open discussion with them at any time. Theresa stated that she has started working on the annual report and this could be a great opportunity to add information about the project. She will pull some information together and get back with this Board.

STAFF:

Solar project – Theresa shared that we are in the planning stages of design and permitting of the project and hope to break ground in December. We are presently working with the sub-contractors to flag some of the fencing that will be around the projects and will be walking those sites on Friday. There are 9 separate projects and they are all different sizes and they were matched with meters that have enough consumption – These 9 sites relate to 12 buildings that will be at net-zero.

Signage for the solar project was important to this Board and you offered $5,000 financing for that project. There has also been an interest of videoing this project and we would like to move forward and have some education opportunities available.

When you met with City Council to discuss the RETAC report, at that time Council asked what does 20% or 50% look like and what does that cost? Recently met with RETAC and worked on a White Paper on what a large-scale wind project looked like for Golden. Theresa shared some of the discussion about the cost and she said it was a very interesting conversation. Chuck suggested that to actually get people on board with solar and renewable energy, we should give data from fossil fuels and what they are doing to the planet and include the climate changes. Theresa will look at NREL and some recent science journals and send some information to Chuck to look at. Whitney stated that we should have some information available for the public, but we don’t necessarily need to steer discussion in that manner.

Downtown recycling update – A recent downtown block asked Council for a license agreement to move the trash and recycling containers over to Myers Hardware parking lot with a secure area (will prevent illegal dumping). They want to beautify the area and will be adding recycling. Theresa is looking at the block by Buffalo Rose and is trying to get information from Waste Management on costs and is also thinking we should think about funding a pilot project for waste downtown and in a park.
The City of Golden is holding a limb recycling event October 23 through October 26. Limbs and other yard trimmings may be dropped off without charge at Golden’s Recycling Drop-off Center located at the northwest corner of the intersection of Highway 93 and Golden Gate Canyon Road.


6. **ACTION ITEMS:**

   **A. 2013 Budget and Future Projects**

   The Board reviewed 2013 projects and considered a budget for 2014. Items discussed:
   - City just invested in 4 hybrid vehicles
   - Took off the funding for Golden Green Waste because Council is paying out of General Fund for this service.
   - Farmers Market – we just got approved a booth in 2014 (18 Saturdays) and will buy a tent for the events.
   - Giveaways for 2014 Farmers Market – Ideas: irrigation controllers, re-usable bags – Discussion about having themes around the 7 Goals. Will discuss in more detail at the next meeting.
   - Electric vehicle charging station may have more funding needs, such as electrical – We are only paying 20% of the cost of the stations and because of the grant, we are required to make these free to the community for 3 years.
   - Discussed a “dashboard” for reporting back on sustainability goals. Do we try and do one for solar only or try to a dashboard for all the goals? And what does that look like – it has to have a dynamic element to it and will require attention. Whitney had a concern about someone having to update the dashboard because we have trouble getting the sustainability portion of the City website updated on a regular basis. Budget for the dashboard was discussed and Karen questioned why we are doing this for the big cost when it is possibly only for education? Can’t we educate by using that money for workshops, etc? Theresa gave some feedback with the advantages of having a dashboard, like real-time water consumption, etc. Philip added that the City is paying $3.5M for a solar install, so why wouldn’t they want to spend the money to get the data out to the community on how it is working. Philip asked that everyone should come with ideas on how to spend the remaining funds (approx $15,000) if we decide NOT to go with the dashboard; need ideas of how we can spend the money and make an impact to our citizens.
   - Industrial Energy Outreach program – 6 large industrial users. Will need to have assistant to help us flush out what areas they may need help. Theresa and Steve Glueck have a meeting to talk with CoorsTek to get to know them and see what the level of interest may be. We aren’t sure what type of consultant we need to help with this but would like to see paying for a
consultant to help us to interface with these companies and start the conversations - $5,000 was made available from the budget for the consultant.

B. **Sustainability Goal Recommendations**
The Board reviewed a first draft of recommended changes and updates to the ten-year goals. After finalization of the recommendations in November, CSAB will forward them to City Council for consideration.

Theresa asked everyone to read the memo; there are a few questions she needs answers to and then either email to Theresa only or bring questions or comments to the next meeting.

C. **Website Updates**
Staff provided information and a plan of action to update sustainability information and resources for the community.

Schedule to get this done:
- Make as many changes as possible by end of November
- Get feedback from Board prior to the November meeting
- Ask for User feedback (Karen suggested to get the feedback from the average user; not just past CSAB members)
- Decide on changes and get those done by end of year.

The dashboard that was discussed earlier could be done on the City website but it would need to be done by a 3rd party.

Chuck asked Theresa to provide a report on how many hits the sustainability pages get.

Kurt’s quote of the evening: Perfect is the enemy of good. It doesn’t need to be perfect; it just needs to be good.

7. **NEXT MEETING:**

   **December 3, 2013**
   - Website
   - Dashboard
   - Goal recommendations feedback

**ADJOURN:**
Meeting was adjourned at 9:00 pm.