1. Roll Call & Sustainability Pledge

   The mission of the Community Sustainability Advisory Board is to assist the City of Golden in achieving its ten-year sustainability goals as adopted in Resolution 1793. In order to facilitate achievement of these goals, the Board will lead, encourage, enable, and empower the citizens, visitors, and people who work in Golden, to live in a sustainable manner.

2. Approval of the Agenda

3. Approval of the Minutes from March 20, 2013

4. Public Comment

5. Action Items

   A. Chair/Vice Chair Elections 6:45 – 7:00 pm
      Board members will elect a chair and vice-chair position to serve over the next year.

   B. 2013 Budget and Future Projects 7:00 – 8:30 pm
      The Board will review the budget for 2013 and allocate funding for projects prioritized in the 2013 Work Plan and Sustainability Strategic Plan.

6. Staff and Board Updates

7. New Business

   A. Agenda topics for next meeting May 22nd 8:30 – 8:45 pm

8. Adjourn
CALL TO ORDER – BUSINESS MEETING:

Philip called the business meeting to order at 6:30.

APPROVAL OF AGENDA:

The agenda was approved unanimously, but since Steve Glueck was attending for a short time, it was agreed that the 2013 Annual Report review would be done first on the agenda.

APPROVAL OF MINUTES FROM JANUARY 23, 2013:

With a motion from Phillip and a second by Whitney, the minutes were unanimously approved.
**ACTION ITEMS:**

**A. 2013 Annual Report**

The Board went page by page and reviewed a draft of the progress report that will be presented to City Council at their April 11th meeting. The report will summarize progress made on the sustainability goals to date, outline the Board’s work plan for this year, and includes recommendations that CSAB will make to Council pertaining to revising the initial sustainability goals. Steve started the conversation by explaining that Council is having fewer meetings this year by cutting back on meetings and scheduling regular meetings and study sessions. They have already seen EDComm, Planning and Parks Board recently. He stated that Council likes to see the big picture; what have we accomplished and what do we want to accomplish. He felt this was a really good report and thinks Council will be impressed.

Theresa will send an email reminder to the Board letting them know what time to be at Council on April 11th. Karen will not be present at the meeting but Phillip agreed to speak as Co-Chair. Any further remarks or comments should be to Theresa no later than Monday, March 25 so she can finalize and get into the Council packet.

**B. 2013 Budget and Future Projects**

The Board reviewed the budget for 2013 and allocated funding for projects prioritized in the 2013 Work Plan and Sustainability Strategic Plan.

- Cost estimates will be provided at the next meeting for the 2013 projects.
- Also had a discussion of creating criteria to entertain submitted requests for funding once a year. It was also agreed that there would be a cap of $5,000 or 10% of the total budget per year. All requests and proposals will need to go to Theresa first and then to this Board.
- If there are projects that this Board wants to fund, we can send out RFP’s.

**C. PUBLIC COMMENT:**

None

**D. STAFF /BOARD UPDATES:**

Theresa shared that Mark Campanelli will be resigning from this Board. Mark apologized that he is resigning so early in his appointment but he and his wife have bought a house outside the City of Golden and therefore cannot serve on this Board. Theresa will have Susan post the application on the website and Council will do interviews at their May 2nd meeting.
Community Solar Garden sites are being located and they are now focusing on a possible site at Rooney Road – 6 or 7 acres and we will be asking Xcel for a potential lease. City is drafting an MOU right now for them to look at and if this moves forward, we could be in a good position for an application in June.

McKinstry Performance Contract – Have a plan moving forward and focusing on solar goals only at this time. This could get us 8 or 10 sites and we could potentially get to 25% of our 50% goal. Will be finalizing the timeline and take to Council.

NEXT MEETING:
April 11 – Phillip will present to Council
Joint meeting with City Council

April 24 –
Funded Projects for 2013
Zero Waste Events

May 22 –
Economic Health Summit – Actions
Elect a new Chair / Co-Chair for 2013

ADJOURN:
Meeting was adjourned at 9:20