The Downtown Development Authority of the City of Golden, County of Jefferson, State of Colorado, met on the above date in the City Council Chamber 911 10th Street, Golden, Colorado, at the hour of 6:30 p.m. Commissioners present were:

<table>
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<tr>
<th>David Anderson</th>
<th>Dean deBenedet</th>
<th>Dean Valdez</th>
<th>Ed Dorsey</th>
<th>Brandon Narva</th>
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<td>Lisa DeCaro</td>
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Commissioner Behm was absent. Executive Director Steve Glueck and Redevelopment Specialist Aleah Menefee were present. Members of the public included Roy Banks, and Eileen Banks.

Ed Dorsey called the meeting to order at 6:32 p.m.

**Approval of Minutes**

Anderson mentioned that the word “to” should be inserted under the bus transit center project. Dorsey called for a motion to approve the October 20th meeting minutes. Anderson MOVED to approve the business meeting minutes. Narva SECONDED. All Commissioners present agreed.

**Public Comment**

– none

**Regular Business**

**Confirm Amended 2015 Budget**—After the 2015 budget had been approved by the DDA board, there was deliberation about how funding should be allocated for certain programs. The board agreed to move $5,000 from contingency to arts and culture grants so that this program had a budget of $15,000 for 2015. The DDA board also directed staff to move another $5,000 from contingency for website grants so that $5,000 total would be allocated for this grant program in 2015. Both changes to the 2015 budget would not negatively impact the DDA’s bottom line. Narva MOVED to approve the changes made to the 2015 budget. deBenedet SECONDED. All commissioners present agreed.

**DDA Committee and Liaison Assignments**—Staff presented the board with a suggested listing of committees and liaison assignment the board might want to consider. GURA has found this structure helpful for accomplishing projects in between regularly scheduled meetings by having a portion of the board meet separately to discuss potential actions that could be brought in front of the board. The development and operations committee helps vet TIF requests to ensure that requests are meeting the goals of the DDA. This need and frequency of the meetings is contingent upon the types of projects that are being considered for downtown. Forming a communications committee might be helpful as communications that are sent to the public may need to get feedback from a portion of the board. Usually this committee exchanges emails and does not meet in person. As discussed at the October board meeting, a liaison for the DDA board will need to attend the Visit Golden meetings on the second Thursday of each month at 7:30 a.m. at the Visitor Center. The board discussed varying options for organizing the various groups. Dorsey, and Anderson showed interest in serving on the development and operations committee, while DeCaro wants to participate on the communications committee. Dorsey recommended that board members think about which committee is of interest to each member. More discussion about this topic will take place at the December meeting.

**Action Plan**—Staff included a draft action plan in the meeting packet that address the four primary focus areas list in the DDA Plan of Development. Staff requested that each board member offer suggestions for improvement. Valdez thought that the timeline should be more precise when possible and mention which organizations/employees/board members will be responsible for completing each action item. Many commissioners thought that action items having to do with sidewalks and streetscape appeared in many
places within the action plan. City Council wants the DDA’s opinions regarding this matter by summer of 2015. One idea would be to address the planters and how they could be better designed to accommodate pedestrians. Anderson thought it would be beneficial to clearly define the problem before proposing solutions. A recent streetscape study provides a lot of suggestions for improving the sidewalks and overall streetscape.

Some board members thought that 19th and Washington is a problematic intersection that should be addressed.

Artspace recently came to Golden to deliver a presentation about how to build communities around the arts. There was a lot of positive reaction to the potential of making downtown Golden a place where artists can live and work.

The board mentioned there is not a large meeting space in Golden to hold conventions and big meetings. Perhaps, a new development in downtown could house a large meeting space.

Other commissions thought it would be good to investigate other alternative uses for the alleys in downtown Golden that are more pedestrian friendly.

**Commissioners Concerns** - Anderson—none
debenedet—none
Valdez—none
Dorsey—He recently gave a presentation to the Rotary Club of Golden about the DDA. Dorsey has a PowerPoint that he uses and is willing to meet with other groups to discuss the DDA.

Narva—Beginning on November 18th the Golden Chamber is conducting a survey about the summer street fairs. The survey is hoping to accomplish the goal of figuring out if it is worth the effort to host these types of events. All suggestions will be considered.

DeCaro—none

**Staff Report** -

**Miners Alley** - Due to inclement weather last week, the paving of the alley has been moved to the week of November 17th. The projected completion date is November 21st.

**Lots 2 and 4** - On November 10th, 2014 GURA voted to conditionally approve the contract for development of lots 2 and 4. There are some portions of the contract that are still be deliberated.

**RFP for Mural** — GURA recently announced an RFP for a banner to be created on the Natural Grocers façade facing East Street. The selected artist(s) will receive up to $6,000.

**Vacant Chamber Board Positions** — The Golden Chamber is seeking three new board members. Since the DDA is a member in good standing at the Chamber, a DDA commissioner could serve on the Chamber board. Please see the flyer in the meeting packet for more information.

**Public Comment** - none

**Adjourn** –

There being no further business, Chair Dorsey called for a motion to adjourn the meeting. Narva MOVED to adjourn the meeting. DeCaro SECONDED. All Commissioners present agreed. Dorsey adjourned the meeting at 8:22 p.m.

Steve Glueck
Executive Director

Ed Dorsey
Chair