



Land Use and Development Application

Type of Application: See reverse for required materials

Administrative Exception/Variance	\$350
Annexation	\$1400 + \$50/acre (1 st 10 acre) & \$10/acre thereafter
Appeal of Administrative Decision	\$350
Banking Plan	\$250 + \$20 ea.
Certificate of Appropriateness for Demo	\$500 for a principal building in a Historic District
License Agreement for Right of Way	\$250
Lot Line Adjustment Fee	\$300
Neighborhood Meeting	\$175 plus any direct costs for room rental
Pre Application Fee	Initial meeting \$0 , each additional requested is \$250
PUD-Administrative Modification	\$500
Rezoning	\$600 + \$50/acre – PUD \$1000 +50/acre
Site Plan Review	\$800 + \$50/acre
Special Use Permit	\$500
Subdivision – Final Plat	\$500 + \$25/lot; or \$25/acre for multifamily detached projects
Subdivision – Minor Plat	\$600
Subdivision – Preliminary Plat	\$700 + \$25/lot; or \$25/acre for multifamily detached projects
Subdivision – Sketch Plan	\$500
Vacation – Street	\$600
Vacation – Alley	\$350
Vacation – Easement	\$100
Wireless Communication Facilities	\$500 for up to 10 per permit plus right of way fees

Additional Review fees for the following technical reports may apply: (**Plus actual outside consultant review costs)

<input type="checkbox"/> Traffic Study \$500	<input type="checkbox"/> Geotechnical Report \$100**	<input type="checkbox"/> Preliminary Construction Plan \$700
<input type="checkbox"/> Preliminary Drainage Study \$500	<input type="checkbox"/> Water System Modeling \$100**	<input type="checkbox"/> Final Construction Plan \$1,000
<input type="checkbox"/> Final Drainage Study \$500	<input type="checkbox"/> Preliminary Grading Plan \$250	<input type="checkbox"/> Site Plan with Rezone or SUP \$400
<input type="checkbox"/> Highway Noise Study \$100**	<input type="checkbox"/> Final Grading Plan \$500	<input type="checkbox"/> 3 rd or more resubmittal 100% of initial technical review \$400 per review

Project/Property Address (Legal Description if Vacant Land):

Description of Request (Attach separate letter if needed):

<p>Property Owner of Record (Attach copy of warranty deed)</p> <p>Name: _____</p> <p>Company: _____</p> <p>Address: _____</p> <p>Phone: _____</p> <p>Email: _____</p>
<p>Applicant if different from Owner (Attach letter of authorization)</p> <p>Name: _____</p> <p>Company: _____</p> <p>Address: _____</p> <p>Phone: _____</p> <p>Email: _____</p>



Land Use and Development Application

CERTIFICATION: I hereby certify that, to the best of my knowledge and belief, all information supplied with this application is true and accurate and that consent of those persons listed above, without whose consent the requested action cannot lawfully be accomplished, has been granted. In addition, permission is hereby granted to the City of Golden staff to physically inspect the subject property and take photographs as necessary for preparation of the case.

Applicant's Signature (or authorized representative): _____

Date: _____

Received by City Staff

Date

Reso 1996 102209; 2109 030311

Application Attachments: (Please submit all checked items)

<p>Administrative Exception / Variance</p> <p><input type="checkbox"/> A written letter describing the request</p> <p><input type="checkbox"/> One copy of a plot plan showing all building improvements, additions, setbacks, and heights proposed, at a scale of no less than 1"=20', on a 8 1/2" x " sheet</p>	<p>PUD-administrative modification</p> <p><input type="checkbox"/> A written letter describing the request</p> <p><input type="checkbox"/> If owner and/or lender is a corporation either:</p> <p> a. A copy of the articles of incorporation and/or the bylaws of the corporations</p> <p> b. A copy of the current certificate of good standing issued by the Colorado Secretary of State authorizing the corporations to do business in the State of Colorado, together with a corporate resolution listing officials and their position in the company's authorized as signatories or attests on all legal documents</p> <p> c. Additional documentation as may be required by the City Attorney (information will be provided to applicant upon initial review)</p> <p><input type="checkbox"/> If the owner and/or lender is a partnership, a copy of the limited or general partnership agreements listing officials and their positions in the partnership authorized as signatories on all legal documents</p> <p><input type="checkbox"/> Four prints of the conceptual site plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12" & one set of reduced 11" x 17" plans</p> <p><input type="checkbox"/> Four prints of the final site plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12" & one set of reduced 11" x 17" plans</p> <p><input type="checkbox"/> Four prints of the official development plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12" & one set of reduced 11" x 17" plans</p> <p><input type="checkbox"/> Two copies of the preliminary drainage report prepared in accordance with the Storm Drainage Criteria Manual</p> <p><input type="checkbox"/> Three copies of preliminary plans for public improvements</p> <p><input type="checkbox"/> Two copies of the quantities estimates for public improvements including an 8 1/2" x 11" location map.</p>
<p>Annexation</p> <p><input type="checkbox"/> One copy of annexation petition</p> <p><input type="checkbox"/> Four prints of the annexation plats folded to 9" x 12"</p>	<p>Rezoning</p> <p><input type="checkbox"/> If owner and/or lender is a corporation either:</p> <p> a. A copy of the articles of incorporation and/or the bylaws of the corporations</p> <p> b. A copy of the current certificate of good standing issued by the Colorado Secretary of State authorizing the corporations to do business in the State of Colorado, together with a corporate resolution listing officials and their position in the company's authorized as signatories or attests on all legal documents</p> <p> c. Additional documentation as may be required by the City Attorney</p> <p><input type="checkbox"/> Four prints of the conceptual site plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12" & one set of reduced 11" x 17" plans</p> <p><input type="checkbox"/> Two copies of the preliminary drainage report prepared in accordance with the Storm Drainage Criteria Manual</p> <p><input type="checkbox"/> Two copies of the traffic study prepared in conformance with engineering regulation</p> <p><input type="checkbox"/> Certification of notice to mineral estate owners of record pursuant to CRS 24.6.55-103</p>
<p>Appeal of Administrative Decision</p> <p><input type="checkbox"/> A written letter describing the request</p> <p><input type="checkbox"/> If owner and/or lender is a corporation either:</p> <p> a. A copy of the articles of incorporation and/or the bylaws of the corporations</p> <p> b. A copy of the current certificate of good standing issued by the Colorado Secretary of State authorizing the corporations to do business in the State of Colorado, together with a corporate resolution listing officials and their position in the company's authorized as signatories or attests on all legal documents</p> <p> c. Additional documentation as may be required by the City Attorney</p> <p><input type="checkbox"/> If the owner and/or lender is a partnership, a copy of the limited or general partnership agreements listing officials and their positions in the partnership authorized as signatories on all legal documents</p> <p><input type="checkbox"/> Four prints of the final site plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12" & one reduced set of 11" x 17" plans.</p>	
<p>Banking Plan</p> <p><input type="checkbox"/> A written letter describing the request</p>	
<p>Certificate of Appropriateness for Demo</p> <p><input type="checkbox"/> A written letter describing the request and the need for demolition</p> <p><input type="checkbox"/> A site plan denoting current vs proposed including photos</p> <p><input type="checkbox"/> Elevations, building drawing, materials, other relevant info</p>	
<p>License Agreement for Right of Way</p> <p><input type="checkbox"/> A written letter describing the request</p> <p><input type="checkbox"/> Survey of the property showing property dimensions, existing structures, adjacent roadways, etc</p>	
<p>Lot Line Adjustment Fee</p> <p><input type="checkbox"/> Report and guarantee of clear title, including legible copies of any reported documents referenced by book and page or reception number, dated no earlier than two weeks prior to the date this application is submitted</p> <p><input type="checkbox"/> Four prints of a minor plat or lot line adjustment surveys prepared in accordance with the Golden Subdivision Ordinance</p> <p><input type="checkbox"/> A digital file must be submitted in PDF format</p>	
<p>Neighborhood Meeting</p> <p><input type="checkbox"/> Proposed sketch plan</p>	



Land Use and Development Application

<p>Pre Application</p> <ul style="list-style-type: none"> <input type="checkbox"/> Conceptual site plan denoting current vs proposed <input type="checkbox"/> Brief description that includes planned uses <input type="checkbox"/> Ideas of height, setbacks, lot coverage, etc.
<p>Site Plan Review</p> <ul style="list-style-type: none"> <input type="checkbox"/> If owner and/or lender is a corporation either: <ul style="list-style-type: none"> a. A copy of the articles of incorporation and/or the bylaws of the corporations b. A copy of the current certificate of good standing issued by the Colorado Secretary of State authorizing the corporations to do business in the State of Colorado, together with a corporate resolution listing officials and their position in the company's authorized as signatories or attests on all legal documents c. Additional documentation as may be required by the City Attorney <input type="checkbox"/> If the owner and/or lender is a partnership, a copy of the limited or general partnership agreements listing officials and their positions in the partnership authorized as signatories on all legal documents <input type="checkbox"/> Four prints of the final site plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12" & one set of reduced 11" x 17" plans <input type="checkbox"/> Two copies of the final drainage report prepared in accordance with the Storm Drainage Criteria Manual <input type="checkbox"/> Two copies of the final grading plan prepared in conformance with Engineering regulations <input type="checkbox"/> Three copies of preliminary plans for public improvement <input type="checkbox"/> Two copies of the quantities estimates for public improvements including an 8 1/2" x 11" location map <input type="checkbox"/> Noise study if within 500' of a state or federal highway
<p>Special Use Permit</p> <ul style="list-style-type: none"> <input type="checkbox"/> A written letter describing the request <input type="checkbox"/> Four prints of the final site plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12" & one reduced set of 11" x 17" plans. <input type="checkbox"/> Survey of the property showing property dimensions, existing structures, adjacent roadways, etc.
<p>Subdivision – Preliminary Plat</p> <ul style="list-style-type: none"> <input type="checkbox"/> Four prints of the preliminary plat prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12" & One reduced set of 11" x 17" plans <input type="checkbox"/> Two copies of the preliminary drainage report prepared in accordance with the Storm Drainage Criteria Manual <input type="checkbox"/> Two copies of the preliminary drainage report prepared in accordance with the Storm Drainage Criteria Manual <input type="checkbox"/> Two copies of the preliminary geological report prepared in accordance with the Subdivision Ordinance <input type="checkbox"/> Two copies of the traffic study prepared in conformance with engineering regulation <input type="checkbox"/> Noise study if within 500' of a state or federal highway <input type="checkbox"/> Certification of notice to mineral estate owners of record pursuant to CRS 24.6.55-103
<p>Subdivision – Sketch Plan</p> <ul style="list-style-type: none"> <input type="checkbox"/> A written letter describing the request <input type="checkbox"/> Three prints of a sketch plan prepared in accordance with the Golden Subdivision Ordinance

<p>Subdivision – Final Plat</p> <ul style="list-style-type: none"> <input type="checkbox"/> One legible copies of recorded deed(s) of trust and mortgages to any and all lending agencies and any and all liens of record, including legible copies of any documents referenced by book and page or reception number <input type="checkbox"/> Report and guarantee of clear title, including legible copies of any reported documents referenced by book and page or reception number, dated no earlier than two weeks prior to the date this application is submitted <input type="checkbox"/> If owner and/or lender is a corporation either: <ul style="list-style-type: none"> a. A copy of the articles of incorporation and/or the bylaws of the corporations b. A copy of the current certificate of good standing issued by the Colorado Secretary of State authorizing the corporations to do business in the State of Colorado, together with a corporate resolution listing officials and their position in the company's authorized as signatories or attests on all legal documents c. Additional documentation as may be required by the City Attorney <input type="checkbox"/> If the owner and/or lender is a partnership, a copy of the limited or general partnership agreements listing officials and their positions in the partnership authorized as signatories on all legal documents <input type="checkbox"/> Four prints of the final site plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12" & one set of reduced 11" x 17" plans <input type="checkbox"/> Two copies of the final drainage report prepared in accordance with the Storm Drainage Criteria Manual <input type="checkbox"/> Two copies of the final geological report prepared in accordance with the Subdivision Ordinance <input type="checkbox"/> Two copies of the traffic study prepared in conformance with engineering regulation <input type="checkbox"/> Three copies of preliminary plans for public improvement <input type="checkbox"/> Two copies of the quantities estimates for public improvements including an 8 1/2" x 11" location map <input type="checkbox"/> An environmental audit as required by the subdivision ordinance
<p>Subdivision – Minor Plat</p> <ul style="list-style-type: none"> <input type="checkbox"/> One legible copies of recorded deed(s) of trust and mortgages to any and all lending agencies and any and all liens of record, including legible copies of any documents referenced by book and page or reception number <input type="checkbox"/> Report and guarantee of clear title, including legible copies of any reported documents referenced by book and page or reception number, dated no earlier than two weeks prior to the date this application is submitted <input type="checkbox"/> Four prints of a minor plat or lot line adjustment surveys prepared in accordance with the Golden Subdivision Ordinance <input type="checkbox"/> A digital file must be submitted in PDF format
<p>Vacation – Street, alley, easement</p> <ul style="list-style-type: none"> <input type="checkbox"/> A written letter describing the request <input type="checkbox"/> A digital file must be submitted in PDF Format <input type="checkbox"/> A written letter, signed by 100% of the property owners abutting the area to be vacated
<p>Wireless Communication Facilities</p> <ul style="list-style-type: none"> <input type="checkbox"/> Signal interference letter, a scaled site plan, photo simulation, scaled elevation view and other supporting drawings, calculations, and other documentation, signed and sealed by appropriate qualified professionals, showing the location and dimension of all improvements, including information concerning topography, radio frequency coverage, tower height, setbacks, drives, parking, fencing, landscaping, adjacent uses, drainage