



DEVELOPMENT APPLICATION

City of Golden, Colorado

1445 Tenth St. Golden, CO 80401 ♦ (303) 384-8097 ♦ Fax (303) 384-8161

Applicant Name:	Contact Person:	Address & Zip Code:	Phone:	Fax or Email:
Property Owner:	Contact Person:	Address & Zip Code:	Phone:	Fax or Email:
Architect/Engineer/General Contractor:			Phone:	Fax or Email:
Address of Proposal:	Legal Description:		Request/Proposed Use:	

CERTIFICATION: I hereby certify that, to the best of my knowledge and belief, all information supplied with this application is true and accurate and that consent of those persons listed above, without whose consent the requested action cannot lawfully be accomplished, has been granted. In addition, permission is hereby granted to the City of Golden staff to physically inspect the subject property and take photographs as necessary for preparation of the case.

Applicant's Signature _____ Date: _____

APPLICATION TYPE

Check one	Required materials (see page 2)	Fee
<input type="checkbox"/> Annexation	1,3,8,9,27	\$1400 + \$50/acre (1 st 10) + \$10/acre (others)*
<input type="checkbox"/> Appeal of Administrative decision	1,3,5,6,7,11	\$350
<input type="checkbox"/> Banking Plan	1,7	\$250 + \$20/allocation
<input type="checkbox"/> License Agreement for ROW	1,7,15,27	\$250
<input type="checkbox"/> Lot Line Adjustment Fee	1,3,4,16,17,27,29	\$300
<input type="checkbox"/> Neighborhood Meeting		\$175(applied toward application fee if cont'd)
<input type="checkbox"/> PUD – administrative modification	1,3,5,6,7,10,11,12,18,24,25,27	\$300*
<input type="checkbox"/> Rezoning	1,3,5,10,18,22,27,31	\$600 + \$40/acre*
<input type="checkbox"/> Site Plan Review	1,3,5,6,11,19,23,24,25,30	\$500 + \$50/acre*
<input type="checkbox"/> Special Use Permit	1,3,7,11,15	\$45 certain small domestic animals/ \$450* all other uses
<input type="checkbox"/> Subdivision – Final Plat	1,2,3,4,5,6,14,17,19,21,22,24,25,26,27	\$500 + \$25/lot; or + \$25/acre for non single family detached projects*
<input type="checkbox"/> Subdivision – Minor Plat	1,2,3,4,16,17,27,29	\$600
<input type="checkbox"/> Subdivision – Preliminary Plat	1,3,13,18,20,22, 30,31	\$700 + \$25/lot; or + \$25/acre for non single family detached projects*
<input type="checkbox"/> Subdivision – Sketch Plan	7,28	\$500 + \$30/acre for the 1 st 50 acres
<input type="checkbox"/> Vacation	1,3,7,29,33	\$600/street*; \$350/alley; \$100/easement;
<input type="checkbox"/> Variance/Administrative Exception	3,7,32	\$250

* Additional Review fees for the following technical reports may apply:

- | | | |
|---|---|---|
| <input type="checkbox"/> Traffic Study \$500 | <input type="checkbox"/> Geotechnical Report \$100** | <input type="checkbox"/> Preliminary Construction Plan \$700 |
| <input type="checkbox"/> Preliminary Drainage Study \$500 | <input type="checkbox"/> Water System Modeling \$100** | <input type="checkbox"/> Final Construction Plan \$1,000 |
| <input type="checkbox"/> Final Drainage Study \$500 | <input type="checkbox"/> Preliminary Grading Plan \$250 | <input type="checkbox"/> Site Plan with rezone or SUP \$400 |
| <input type="checkbox"/> Highway Noise Study \$100** | <input type="checkbox"/> Final Grading Plan \$500 | <input type="checkbox"/> Third or more Resubmittal 100% of initial technical review |

**Plus actual outside consultant review costs



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1. One (1) legible copy of the recorded warranty deed(s) reflecting current ownership.
2. One (1) legible copy of recorded deed(s) of trust and mortgages to any and all lending agencies and any and all liens of record, including legible copies of any documents referenced by book and page or reception number.
3. Letter of authorization empowering applicant to act on behalf of the owner, if the applicant is other than owner.
4. Report and guarantee of clear title, including legible copies of any reported documents referenced by book and page or reception number, dated no earlier than two (2) weeks prior to the date this application is submitted.
5. If owner and/or lender is a corporation either:
 - a. A copy of the articles of incorporation and/or the bylaws of the corporations
 - b. A copy of the current certificate of good standing issued by the Colorado Secretary of State authorizing the corporations to do business in the State of Colorado, together with a corporate resolution listing officials and their position in the company's authorized as signatories or attests on all legal documents.
 - c. Additional documentation as may be required by the City Attorney.
6. If the owner and/or lender is a partnership, a copy of the limited or general partnership agreements listing officials and their positions in the partnership authorized as signatories on all legal documents.
7. A written letter describing the request
8. One (1) of the annexation petition.
9. Four (4) prints of the annexation plats folded to 9" x 12".
10. Four (4) prints of conceptual site plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12". An additional ten (10) prints folded to 9" x 12" may be required prior to the Planning Commission Public Hearing. One reduced set of 11" x 17" plans.
11. Four (4) prints of the final site plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12". An additional ten (10) prints folded to 9" x 12" may be required prior to the Planning Commission Public Hearing. One reduced set of 11" x 17" plans.
12. Four (4) prints of the Official Development Plan prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12". An additional ten (10) prints folded to 9" x 12" may be required prior to the Planning Commission Public Hearing. One reduced set of 11" x 17" plans.
13. Four (4) prints of the preliminary plat prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12". An additional ten (10) prints folded to 9" x 12" may be required prior to the Planning Commission Public Hearing. One reduced set of 11" x 17" plans.
14. Four (4) prints of the final plat prepared in accordance with the Golden Zoning Ordinance folded to 9" x 12". An additional ten (10) prints folded to 9" x 12" may be required prior to the Planning Commission Public Hearing. One reduced set of 11" x 17" plans.
15. Survey of the property showing property dimensions, existing structures, adjacent roadways, etc.
16. Four (4) prints of a minor plat or lot line adjustment surveys prepared in accordance with the Golden Subdivision Ordinance.
17. One (1) copy of the traverse closure sheets which includes the external boundary and all internal lots and street centerlines.
18. Two (2) copies of the preliminary drainage report prepared in accordance with the Storm Drainage Criteria Manual.
19. Two (2) copies of the final drainage report prepared in accordance with the Storm Drainage Criteria Manual.
20. Two (2) copies of the preliminary geological report prepared in accordance with the Subdivision Ordinance.
21. Two (2) copies of the final geological report prepared in accordance with the Subdivision Ordinance.
22. Two (2) copies of the traffic study prepared in accordance with the Engineering Regulations.
23. Three (3) copies of the final grading plan prepared in conformance with Engineering regulations.
24. Five (5) copies of preliminary plans for public improvements. An additional three (3) prints may be required prior to final approval by the City Engineer.
25. Two (2) copies of the quantities estimates for public improvements including an 8 ½" x 11" location map.
26. An Environmental audit as required by the Subdivision Ordinance.
27. A check made out to the City of Golden for the reimbursement cost of recording documents at the Jefferson County Clerk and Recorder's Office must be submitted.
28. Three (3) prints of a sketch plan prepared in accordance with the Golden Subdivision Ordinance.
29. A digital file must be submitted on a flash drive or CD-R. The information should be submitted in either AutoCad (.dwg, no earlier than release 13), GIS shapefile (.shp), or a Drawing exchange file format (.dxf).
30. Noise study if within 500' of a state or federal highway.
31. Certification of notice to mineral estate owners of record pursuant to CRS 24.6.55-103.
32. One copy of a plot plan showing all building improvements, additions, setbacks, and heights proposed, at a scale of no less than 1"=20', on 8 1/2" x 11" sheet.
33. A written letter, signed by 100% of the property owners abutting the area to be vacated.