



Façade Improvement Grant Application Instruction and Form

Thank you for your interest in applying for a facade improvement grant. The intended use for this grant is to stop, halt or prevent the deterioration of buildings and structures within the DDA boundaries, while providing a pleasant experience for downtown residents, businesses and visitors. Enclosed you will find eligibility requirements, guidelines, the application and funding process, and the application form.

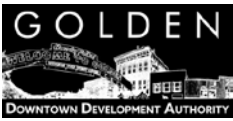
The DDA has allocated \$30,000 for this grant program in 2017. The DDA will match 50% of project costs up to \$2,500 per grant

Facade Improvement Grants Eligibility

- Your business must be located within the DDA boundaries
- If renting you must have permission from the property owner
- Funding can be used for the following purposes:
 - Upgraded signs
 - Exterior lighting
 - Exterior structural repairs
- To be eligible, you must submit written quotes from at least two different businesses/contractors
 - Priority will be given to applicants that intend to use local businesses and/or contractors

Facade Improvement Guidelines

- Grants will be awarded on a reimbursement basis and does not apply to past work
- Completion of the project should take less than twelve months after being approved for funding, barring any unforeseen circumstances
- If renting you must include a letter from the property owner approving the potential project
- Your business must be located within the DDA boundaries
- Outdoor furniture will not be considered for this grant program
- Grants will not be awarded for routine maintenance
- The improvements to your building must comply with all City of Golden codes and ordinances, and laws
- All submittals become public once received by the DDA
- All recipient organizations must operate in an open and transparent manner and make financial statements available for reasonable inspection
- The DDA will only provide financial assistance to programs and organizations that have a very strong nexus to Golden. Casual or infrequent use by Golden citizens is not enough connection in and of itself
- The DDA does not intend to become a regular, anticipated funding partner with any organization. We hope that our limited funding will enable worthwhile organizations to establish permanent funding sources; rise to new levels of service; meet an urgent need or take advantage of a unique opportunity. Likewise if we can help build a small or large improvement that will last for many years and contribute to life in Golden we are interested in making one-time or occasional contributions
- The DDA reserves the right to reject any and all applications and to waive minor irregularities in grant application



- If there might be a conflict of interest, you must clearly state the potential conflict in your grant application. If you do not disclose your potential conflict during the application process, the DDA has the right to revoke your grant if the DDA discovers a conflict after you or your business has been approved for funding
 - The DDA defines conflict of interest as it relates to the DDA grant funding program as follows:
 - Grant funds cannot be used on any other projects other than for the purposes stated in your grant application
 - Funding cannot be used to financially benefit a business or interest of relative(s)
 - DDA funding cannot be used to provide personal financial benefit
- All activities must comply with City of Golden ordinances and not break any laws

Application and Funding Process:

- Applications are accepted throughout the year
- All eligible applicants, as determined by the DDA board, will receive a grant until funds are depleted for the program
- You might be asked to present your funding request to the DDA board at a regularly scheduled DDA meeting which occurs on the 3rd Monday of every month at 6:30 p.m. at 911 10th Street (Golden City Council Chambers)
- If awarded a grant you must agree to the terms listed in the grant contract
- After you agree to the grant contract, work has been completed and proof of payment for your project has been submitted to DDA staff, you will be reimbursed within 4 to 6 weeks up to the grant award amount

Contact the DDA:

DDA@cityofgolden.net

303-384-8080



Façade Improvement Grant Application Form

Please complete the application and return it via mail, or email

Golden Downtown Development Authority

1445 10th Street

Golden, CO 80401

DDA@cityofgolden.net

Name of applicant _____

Phone number and email of applicant _____

Name of business _____

Business address _____

If renting please complete the following section:

Name of property owner _____

Phone number and email of property owner _____

Grant request amount _____

Please specifically list the enhancements you want to make to your property

Please disclose any conflicts of interest

- Please attach two written quotes from businesses and/or contractors
- Include photos of the exterior of your property
- Include renderings or drawings of the potential changes to your property
- If renting, please attach the letter from the property owner approving the potential project

By signing below, you agree that all the information provided in and attached to this grant application is correct.

Signature _____

Date _____