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Council Memorandum

To: The Honorable Mayor and City Council

From: Nick Eagleson, City Planner

Through: Steve Glueck, Director of Community and Economic Development

and Jason Slowinski, City Manager

Date: February 12, 2016

Re: Historic Preservation Board 2016 Goals

On January 4, 2016, the Historic Preservation Board reviewed their accomplishments for 2015 and then discussed their annual goals for 2016, prioritizing them into the list below.

2015 Accomplishments and Ongoing Projects:

- Created and launched the FieldTrip app to help educate locals and tourists on historic downtown properties.
- Story Map Walking Tour: A walking tour story map for the 8th & 9th Street Historic District has been created and is located on the City's webpage. Additional Districts will be included in 2016.
- Established Reconnaissance Survey Plan: An amount has been designated to perform 10 surveys of historic properties each year for the next 5 years.
- Historic Signage: New historic signage for each of the three Districts has been installed. Staff and the Board worked on overall design and location for two areas within each district.
- Board members produced quarterly Informer articles regarding historic preservation and/or historic sites.

2016 Goals:

- Choose a specific location and properties for the 10 surveys which will be conducted for 2016 and engage the services of a historic survey company.
- Continue work on the Story Map Walking Tour, as well as updates to the Fieldtrip app.
- Authors & Guest Speaker: Invite informative guests to help educate the Board on current historic preservation practices.
- Discuss opportunities for future cooperation and planning efforts with Jeffco Open Space related to Welch Ditch preservation and trails

- Educational Outreach: Continue to produce quarterly Informer articles related to historic preservation and/or historic sites.
- Continue efforts to locally designate the Sherpa House and the creation of the Courthouse Hill Historic District.

Recommendations for 2016 Appointments: For 2016, the Historic Preservation Board has 3 scheduled openings and 1 vacancy. In evaluating applicants, it is recommended that Council consider the benefit of appointing one or more members with the following skills or experience: architecture; historic background regarding preservation and designation of sites and/or structures; previous experience on advisory citizen's board.