

Golden Public Works Department Standard Operating Procedure

NUMBER: 26.6

TITLE: Snow & Ice Control Equipment Inspection & Calibration

GENERAL PROCEDURE:

To be adequately prepared for snow and ice control storm events, the following procedures are adopted by the Public Works Department:

1. The Fleet Division shall conduct a comprehensive inspection of all snow and ice control equipment, perform all required equipment calibrations, and ensure that all snow and ice control equipment is ready for use prior to October 1st of each year.
2. The Fleet Division shall conduct a comprehensive inspection of all snow and ice control equipment after a storm event requiring the equipment's use.
3. The Fleet Division shall fill out a Post Trip Snow and Ice Control Equipment Inspection Form, which details the findings of the inspection. If a repair is deemed necessary, standard work order forms shall be filled out and work order processes followed.
4. Fleet Division staff is strongly encouraged to perform walk-around inspections during plow operations, as equipment is available at the Fleet Shops.
5. Public Works staff shall comply with the checklist entitled "Before Leaving the Shop" in the procedures section of the City's Snow & Ice Control Plan.

MISCELLANEOUS NOTES and COMMENTS:

Snow and Ice Control Equipment operators must report any malfunctioning equipment immediately upon discovery to the Fleet Division staff so that appropriate repairs can be completed.

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Reviewed by: Thomas Miller, Fleet Manager

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Approved by:
17, 2023

Public Works Director

Anne Beierle Date: October