

School-Age Summer Camp Information

The Golden Community Center offers Summer Day Camp for ages 5 years through 12 years and those turning 13 during the summer months. Our state licensed summer camp programs are full days with drop off between 7:30 to 9:30 a.m. and pick up between 4 to 6 p.m. The program utilizes the Red, Green, Beaver Brook and Windy Saddle Rooms with the oldest 23 campers in the Beaver Brook Room, the next oldest 20 kids in the Windy Saddle Room and the remaining campers in the Red & Green Rooms. Campers cannot be guaranteed a specific room.

<i>SUMMER CAMP Registration</i>	<i>LOTTERY</i>
<i>Register by day only pay for June (you can still register for all summer days)</i>	<i>Lottery registration opens March 1st – March 31st LOTTERY SPIN is April 1st around 10:00 am.</i>
<i>FIELD TRIP Registration</i>	<i>Lottery opens May 1st – May 13th FIELD TRIP LOTTERY SPIN is May 14th around 10:00 am.</i>
CANCELLATIONS: <i>All cancellations due in writing to jadkins@cityofgolden.net by April 30th</i>	

Camp dates: May 28th – August 9th 2019

Fee: ONE TIME registration fee \$35.00

\$40 per day Residents /\$45 per day Non-residents - Splash field trips included. Other field trips have an additional \$12 fee.

How to Register?

Submit the electronic Emergency Packet *on or before* registering online at <https://rec.cityofgolden.net>.

- Both residents and non-residents may register between March 1st through March 31th – online.
- The lottery will spin on Monday, April 1st around 10 am with residents processed first followed by non-residents and unincorporated Golden Residents.

Your child will not be able to attend camp without a completed Emergency Packet on file. The electronic form is available at <https://rec.cityofgolden.net> under Day Camps. If you do not receive an emailed confirmation, please call 303-384-8124. If we locate your child’s immunization records in the Colorado Immunization database, you will not need to provide a copy. If we cannot locate the records, we will ask for a copy. If you have immunization exemptions, please email ckelly@cityofgolden.net to obtain the Exemption Form.

Addresses and phone numbers must be provided in the Emergency Packet or the child’s registration will be on hold. Complete the lottery registration online within the dates noted above for your residency status. When registering, click the + for the **\$35 registration fee** and then click the + each individual day you would like. After clicking all the days for all children in your household, click Enroll.

The month of June plus the registration fee is due at registration time. Upon completion, your registration is now waiting for the lottery to spin.

How you will know if your child got in for your days: *On April 1st login online and go to “My Account” and “Re-print Receipt” to check the status of your child’s enrollment.* “Enrolled in First” means your child is

confirmed. “Waitlist” means your child did not get it but will remain waitlisted until a spot opens up. The sunscreen fee is an optional \$15 per child, but includes usage for the entire summer.

Waitlist

- If your child is waitlisted for June days that have already been paid, we will credit your household.
- If you receive an email about your child being enrolled off the waitlist, they are only enrolled in the day and not the field trips. You may check field trip availability online. You may also check what days your child’s enrolled through your account online.
- It is important that you check your email for “ENROLLED FROM WAITLIST” receipts –we charge for those days.
- It is the parent’s responsibility to remove their child from the waitlist if they no longer need the spot by emailing jadkins@cityofgolden.net.

July and August Payments – The options for registration will be credit card installment billing. We will run the automatic payment on June 15th for July camp days enrolled, and July 15th for the August days. If you change your credit card, please call Julie Adkins at 303-384-8196.

Registration closes on the Thursday before each upcoming week, so no registrations are accepted after Thursday for the camp the following week. Those registering after the initial lottery may be required to pay all fees at registration time. Late registrants are encouraged to register for the waitlist, as spots still may open up later in the summer. There is no fee to register for the waitlist after the initial lottery. Do not forget to select and pay the registration fee (activity number 534011-01) first online or your registration will not be processed. Call Julie with questions at 303-384-8196 or email jadkins@cityofgolden.net.

Field Trip Fee/Registration: On the odd weeks, starting week one, a field trip will be offered at an additional \$12. Register via lottery online between May 1st and May 13th. The lottery will spin on Tuesday, March 14th around 10 am **with residents processed first, followed by non-residents and unincorporated Golden Residents.** Splash water park field trips are free and will start week two and rotate every other week at no additional fee. The children will be shuttled to Splash on their field trip day for their age.

Field Trips and Indoor Swim - \$12 cost for field trips and no cost for indoor swim

TUESDAY	WEDNESDAY	THURSDAY
Field Trips – ages 5 – 6	Field Trips – ages 7 – 8	Field Trips 9 – 12
Indoor Swim – ages 7-8	Indoor Swim – ages 9 – 12	Indoor Swim – ages 5 – 6

SPLASH DAYS and Indoor Swim - no cost for Splash Days or indoor swim

TUESDAY	WEDNESDAY	THURSDAY
Field Trips – ages 5 – 6	Field Trips – ages 7 – 8	Field Trips 9 – 12
Indoor Swim – ages 7-8	Indoor Swim – ages 9 – 12	Indoor Swim – ages 5 – 6

Making Payments online

- If you make payments online, make sure your parameters are correct.
- Go to shopping cart and click the “pay old balances” button on the bottom.

Cancellation Policy:

- There is a \$10 charge for any cancellations per child. (not per day, but per cancellation request).
 - Cancellations must be made by **April 30, 2019** in writing to jadkins@cityofgolden.net.
 - No refund will be offered for cancellations after the deadline and future monthly payments will be expected
- *If* we can fill the spot with someone on the waitlist, then a refund will be provided minus the \$10 admin fee. If there is *not* someone on the waitlist, the daily fee will be retained.
- Email cancellations and changes to jadkins@cityofgolden.net . Do not call with cancellations. A cancellation receipt will be emailed. No refund will be offered for cancellations after the deadline and future monthly payments will be expected. ***It is the parent's responsibility to ensure they get a cancellation confirmation receipt.***