**Volunteer Opportunity**

**JOB TITLE:** Volunteer - History Interpreter  
Golden History Museums  
Astor House Museum, Clear Creek History Park, Golden History Center

**DEPARTMENT:** Parks & Recreation/Golden History Museums

**COMMITMENT:** Minimum 4-hour shifts. Must be willing to commit to a minimum of 1 shift per month (September – May) and minimum of 2 shifts per month (June – August)

---

**Share Golden’s Unique History**

As a Volunteer History Interpreter, you will provide visitors of all age groups and backgrounds with information and interpretative programs at one or all of our Golden History Museums’ three sites.

Share Golden’s History with others! Dress in historical costume. Work in one of our interactive exhibits. Conduct demonstrations in one or more of these areas: animal care and gardening; poultry education and care (chickens); historical hearth and/or stove cooking, butter churning, sewing, laundry and cleaning; blacksmithing, carpentry and/or pottery. Conduct a school lesson and share the stories of childhood in 19th and early 20th century Colorado. Play and leisure activities of the past like hoop and stick, croquet, graces and parlor games.

Learn something new, share your knowledge, give back to the community, gain some experience and have a great time.

You must like people, be a minimum of 15 years of age, complete training and be able to volunteer a minimum of 2 shifts per month from Memorial Day to Labor Day.

**A City of Golden Volunteer application must be submitted for consideration.**

---

**SUMMARY**

Provide visitors of all age groups and backgrounds with information and interpretation of Colorado and Golden history at any or all of Golden History Museums’ three sites. All activities and programs are based on engaging visitors with Colorado history and the history of Golden. Depending on program selected the volunteer may be required to be in historic dress. Activities and assignments will vary based on programming, needs, and volunteer experience.

Must complete hours of scheduled volunteer training, including site visits and additional training for individual assigned program.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include but are not limited to the following:

Facilitate an educational and interactive experience for visitors and groups of all ages while performing a variety of activities during assigned 4 hours shift.
Conduct demonstrations using reproduction items and some historic items that involve visitors with various historic activities. Interpretative assignments and activities include but are not limited to:

Facilitating visitor involvement with agricultural tasks, which may include animal care and gardening;
Poultry education and care (chickens) including feeding, watering and making sure they are healthy;
Historic domestic tasks like hearth and/or stove cooking, butter churning, sewing, laundry and cleaning;
Historic trades like blacksmithing, carpentry and/or pottery
School lessons and the stories of childhood in 19th and early 20th century Colorado.
Play and leisure activities of the past like hoop and stick, croquet, graces and parlor games.
Interpretative activities specific to current exhibits as assigned

Follow and enforce all policies and rules while maintaining a safe and fun guest experience.

May perform other duties as assigned.

**QUALIFICATIONS**
To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

**EDUCATION AND/OR EXPERIENCE**
Minimum 15 years of age to be assigned independently. Volunteers under 15 must be accompanied by an adult. Must exhibit exceptional customer service and interpersonal skills and possess a love of history. Knowledge of Colorado and Golden history is preferred. Skills specific to interpretative programs available preferred. Ability to deal with diverse age groups and populations.

**LANGUAGE SKILLS**
Must possess outstanding customer service skills and ability to deal with diverse age groups. Ability to present and demonstrate programs and concepts clearly and concisely. Ability to speak and listen effectively before groups of visitors. Ability to work independently and use judgment when making decisions. Ability to establish and maintain effective working relationships the public.

**MATHEMATICAL SKILLS**
Basic math skills that may be required for program assignment. Ability to add, subtract, multiply, and divide. Ability to use units of measure.

**REASONING ABILITY**
Ability to demonstrate effective problem solving ability; to enforce safety practices and procedures to handle emergency and non-emergency situations; and to follow written and verbal instructions. Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.

**OTHER SKILLS AND ABILITIES.**
First Aid/CPR preferred?
Any skills specific to program assignment including blacksmithing, hand sewing, crocheting, gardening, animal care, etc.
Must be able to wear historic costume if required for assigned program.
MATERIALS & EQUIPMENT DIRECTLY USED
Volunteer will use reproduction items and some historic items for demonstrating and involving visitors with various historic activities.

PHYSICAL DEMANDS & WORK ENVIRONMENT
While performing the duties of this job, the volunteer is regularly required to sit, stand; walk; climb stairs unassisted; use hands to finger, handle, or feel; and talk or hear. The volunteer is occasionally required to stoop, kneel, crouch, or crawl. The volunteer must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, and ability to adjust focus.

The work environment characteristics described here are representative of those a volunteer encounters while performing the essential functions of this job.

Activities can be indoors or outdoors. Volunteers may be dressed in historic costume. The Astor House is an historic building that is climate controlled, and has steep staircases to reach the 2nd and 3rd floors.

The Clear Creek History Park is a two acre outdoor museum with 5 historic buildings. Buildings on site are not climate controlled. Volunteer may be asked to work with live animals.

The Golden History Center is a climate controlled building with exhibits and occasional programming.

The noise level in all three work environments is usually moderate to loud.

www.cityofgolden.net/work/volunteer

City of Golden • 911 Tenth Street, Golden, Colorado 80401 • (303) 384-8000