

CITY OF GOLDEN, COLORADO

Public Works/Engineering

POLICY CONCERNING: Out-of-city applications and staff review of requests for water or sewer service

DATE OF POLICY/REVISION:	February 17, 2022
PURPOSE AND INTENT:	To establish minimum standards for out-of-city water and sewer applications and staff evaluation of such applications.
SCHEDULED REVIEW AND REVISION:	As deemed necessary or desired by the City Engineer.
ATTACHMENT(S):	None
REFERENCE(S):	This policy may be amended or rescinded at any time without notice.

POLICY CONCERNING OUT-OF-CITY APPLICATIONS AND STAFF REVIEW OF REQUESTS FOR WATER AND/OR SEWER SERVICE

I. POLICY:

A. Scope. Only City Council may approve requests for out-of-city water and/or sewer service. The City desires to establish a process to assure that City Council has adequate information to act on such requests. This policy sets minimum standards for applications for out-of-city water and/or sewer service and criteria for staff evaluation of such applications prior to taking requests to City Council for approval.

B. Procedure for Applications. Applicant submits the following to the Public Works Department:

- a. Detailed information about the property or development to be served, including maps and expected water and sewer demands. Maps should include conceptual level utility plans.
- b. An evaluation of existing public water and sewer infrastructure that determines if it is adequate to provide service to the property or development. Such evaluation must include all expected demands including fire flow.
- c. If needed, details about planned infrastructure that the developer will install.
- d. If improvements will remain private, application should discuss appropriate mechanisms for long term operation and maintenance of the system.
- e. If improvements will be donated to the City, the application should address annexation potential for the property. The city will only accept infrastructure that meets city specifications and has utility easements as needed.

C. Review Process.

- a. City staff review shall include the following:
 - i. An evaluation of utility capacity to serve the request including both adequate water rights and the physical capacity and ability to serve.
 - ii. An evaluation of the fiscal impacts of the project.
 - iii. Confirmation of expected demand from the project.
 - iv. Confirmation of adequacy of existing infrastructure and review of proposed improvements.
 - v. A recommendation on the application
- b. City staff will schedule the application for City Council consideration at a regular meeting. If approved by City Council, a will serve letter will be issued with any conditions required by City Council.

D. General Rules:

- a. Subsequent systems will not be recommended for approval.
- b. Acceptance of lift stations as public infrastructure will not be recommended for approval.

- c. All approvals will include a sunset provision if the connection is not established in a reasonable period as determined by City Council.
- d. Approvals are not transferrable.

MADE EFFECTIVE THIS 31 DAY OF March, 2022.



Joe Puhr, P. E.
City Engineer

