



## CITY OF GOLDEN

PUBLIC WORKS DEPARTMENT  
ENGINEERING DIVISION

### BUILDING PERMIT REVIEW CHECKLIST

Date: \_\_\_\_\_

Permit #: \_\_\_\_\_

Address: \_\_\_\_\_

Project Name: \_\_\_\_\_

1. Site plan
  - ☐ Location of proposed improvements
  - ☐ Property lines and easements
  - ☐ Existing utility locations
  - ☐ Square footage of new impervious area shown (includes roof and pavement)
  - ☐ Changes to grades require grading plan
2. Drainage (may have already been reviewed under drainage report)
  - ☐ Grading of site includes drainage flowpaths
  - ☐ Detention required?
  - ☐ Total net additional impervious >10,000 square feet?
  - ☐ Detention areas have perimeter maintenance and access easements?
  - ☐ Detention areas have maintainable slopes?
  - ☐ Details of outlet structure
  - ☐ Stormdrain locations, material and sizes
  - ☐ Stormwater Supervisor consulted/asked to review?
3. Utilities & taps
  - ☐ Location and size of proposed water or sewer service lines
  - ☐ Location of proposed water or sewer main tap
  - ☐ Location of proposed fire hydrants, valves, blow-offs, air vacs, etc.
  - ☐ Location and size of proposed manholes
  - ☐ Are additional isolation valves required?
  - ☐ All applicable utility details on detail sheet (City standard details)
4. Floodplain
  - ☐ Check FEMA maps for project location to determine floodplain impact
  - ☐ Check Arapahoe Gulch floodmap to determine flood impact
  - ☐ If in floodplain, is proposed building residential or commercial ->Floodplain permit req'ts
5. Calculate fees for taps/water rights
  - ☐ Application for water/sewer service filled out and signed?
  - ☐ Calculate tap fees
  - ☐ Determine if water rights fees are necessary
6. Public improvements required?
  - ☐ Does project require a Street Cut Permit?
  - ☐ Does project require Curb/Gutter/Sidewalk permit?
  - ☐ Are street/alley improvements required?
  - ☐ Are changes/additions/deletions of traffic control signs required?