City of Golden
MEMORANDUM

TO: Citizens Budget Advisory Committee Members

FROM: Denise Hish, Administrative Assistant

DATE: July 29, 2010

SUBJECT: Minutes of July 21, 2010 meeting

In attendance: Betsy Brooks, Sandy Curran, Jim Dale, Marv DeSelm, Ken Kranz, Kathleen Moncrieff, Marv Morgan, Bob Nelson, Diane Pasquarelli, Dick Sugg, Cynthia Merrill-Tamny, Lynda Wentworth

Staff: Mike Bestor, Steve Glueck, Dan Hartman, Denise Hish, Don Warn

I. MINUTES APPROVAL

With a motion by Bob Nelson and a second by Dick Sugg, the June 16, 2010 minutes were unanimously approved as written.

II. ECONOMIC DEVELOPMENT – Steve Glueck

- The marketing program is going well; 2 hour vacation is working.
- Hope to have a marketing firm that is more targeted for everyday management.
- Explained the vendor fee that pays for the marketing firm.
- Downtown sales are up and events are all going well.
- Retail is stable right now.
- Very little vacancy downtown.
- GURA will run out of increment in 2014 but some of what GURA does needs to continue (holiday lights, sidewalk washing, etc.) Council will be considering on August 19.
- Dick Sugg asked why the Visitors Center is closed on Sunday’s because that is probably one of the busiest days for visitors. Ken Kranz will put that on the Agenda for the Board of Directors to discuss.

III. ADA EVALUATION – Dan Hartman

Dan gave a brief history of how he was designated the ADA Coordinator and how we now have a firm “Meeting the Challenge” that did an audit of our facilities, parks, programs and procedures for the City. Once that was done a committee was formed to review the information in the audit and rate each in degree of importance. Dan explained there are some
issues, but for the most part, almost everything is doable. He gave a few instances where we will need to make changes:

- Facilities - Keith Isenberger is working on a 3 to 5 year plan to make all facilities compliant.
- Parks and Recreation - There are some parking issues at some of the parks but Rod Tarullo will return to the committee with a draft plan and with committee will then prioritize importance with the criteria being the park usage.
- Programs, policies, procedures – Recreation programs need to provide TTY’s and we also need to have training for appropriate staff on ADA accommodations.

IV. **AUDITOR SELECTION COMMITTEE – Don Warn**

RFP’s have been sent and they are due back to the City by August 2\textsuperscript{nd}. Selection should be complete by September 3\textsuperscript{rd}. Don stated that the Committee will consist of the following members:

- Mike Bestor
- Jeff Hansen
- Don Warn
- 2 Council members (Bob Vermuelen and Marcia Claxton)
- 2 CBAC members (Marv DeSelm and Lynda Wentworth)

V. **2\textsuperscript{ND} QUARTER FINANCIAL REPORT – Don Warn**

Don discussed the 2\textsuperscript{nd} Quarter Financial Report and highlighted areas. The July 9, 2010 memo to City Council was in the packet.

- Community Center is up from last year. Overall, revenues are at a51\% of budget.
- Splash revenues are at 35\% of budget and the weather has been far more favorable this year.
- Fossil Trace is down a little for 2009 but optimistic that we will make it up.
- Cemetery is down – which may be a good thing.
- General Fund is good.
- Bonuses were paid to employees
- No huge problems to date, but that could all change if the ballot initiatives pass.

VI. **FINANCIAL TREND MONITORING SYSTEM (FTMS) – Don Warn**

Don suggested that everyone read, at the very least, the summary that is in the report. He stated that the trends still look good and are doing what we expected. The only questionable area is in wastewater and City Council will need to decide if there is going to be a rate increase.
VII.  SALES TAX – MAY (COLLECTED IN JUNE) – Don Warn

It appears the economy has stabilized with some signs of slight improvement. Sales tax collections were up $23,251 (3.0%) for the month. Use tax collections were up $1,057 (0.7%) for May. In addition, $34,914 in audit revenue was collected in June. Total audit revenue collected so far in 2010 is $243,261. Sales tax is approaching 2007 levels and use tax revenue remains at 2005 levels.

VIII. BALLOT INITIATIVES

Don pointed out that Jeff had sent, in the June packet, the Council memo evaluating the impact of these 3 upcoming ballot measures, Proposition 101, Amendment 60 and Amendment 61. Staff will prepare a recommendation memo to Council. Check out www.donthurtcolorado.com for more detailed information.

IX. VOTING MEMBERS – AS OF JULY, 2010

- Matt Burde
- Sandy Curran
- Jim Dale
- Marv DeSelm
- Ed Dorsey
- Jean Garrabrant
- Ken Kranz
- Jan Martynuska
- Kathleen Moncrieff
- Marv Morgan
- Bob Nelson
- Diane Pasquarelli
- Eric Scarbro
- John Spice
- Dick Sugg
- Cynthia Merrill-Tamny
- Bethany Thomas

X. OTHER DISCUSSIONS

- August meeting agenda was discussed. Mike suggested Rod Tarullo show the 2 videos, “Shane’s Inspiration” about a universally accessible playground and the Gold Medal Video. Others also want Dan Hartman to be on the agenda to discuss streets, how they are determined to be replaced or fixed – what are the guidelines.
• Steve gave an update on four properties the City could potentially purchase with open space funds:
  1. Bachman – Heritage road and 4th Avenue
  2. Delong – 23rd and Welch Ditch
  3. Parfet Property – Near Golf Course and 19th Street.
  4. Eagle Ridge Center – Located at U.S. 6 and Heritage Road

• With no further business, the meeting was adjourned at 9:15am.

Next CBAC Meeting will be held on Wednesday, August 18 at 7:30 a.m.
Meet in Council Chambers.