CALL TO ORDER – BUSINESS MEETING:
Tom Atkins, Chair, called the business meeting to order at 6:40.

APPROVAL OF AGENDA:
Agenda was approved as written.

APPROVAL OF MINUTES FROM OCTOBER 11, 2010:
With no objections, the minutes were unanimously approved.

STAFF UPDATE:
Community Gardens – Clear Creek Master Plan (CCMP) advises that the Community Gardens should stay where it is. Next steps would be for someone, whether it is CSAB or Parks and Recreation, to go to Council with a plan. Tap fees are $45,000 and we will need to figure out if we can put them on a payment plan or if that fee can be waived, however tap fees have never been waived. As one of the top 13 priorities, CSAB said it wanted to see this as a community run garden. Scott stated that no one ever really looked at what other things may or may not be better for that property, but it should be looked at. Are there better uses? It was agreed that even if Parks & Recreation Advisory Board takes the lead on the Community Garden, CSAB should still be involved.

Budget – 2010 Budget was $78,000 and the 2011 Budget is lower at $58,000. If we have specific projects that we need more money for, there is always an opportunity to go back to Council with specific requests.
BOARD UPDATES:

Tom – Would like to interface with the CSM Sustainability Committee. Tom recently asked the campus architect to do an evaluation of the impact of their Master Plan, but doesn’t anticipate that happening.

Chuck stated that the CSM Sustainability Committee wants to do some of the same things that this Committee wants to do, such as:

- designing a compost pit
- all new buildings will be built LEED Silver
- solar panels/solar garden for the field house
- zero waste programs
- begin a curriculum for sustainability

Chuck was not sure of the next CSM Sustainability Committee meeting, but we will attempt to have a joint meeting after the first of the year.

PUBLIC COMMENT:

None

ACTION ITEMS:

A. CSAB Mission Statement Review

The Board discussed and made changes to the current Mission Statement prior to the City Council review of the Sustainability Strategic Plan.

Tom said he heard back from Karen prior to this meeting and she liked Tom’s revisions. After much discussion, everyone was in agreement to go with what Tom had suggested.

Mayor Smith also had several comments about the Strategic Plan and he suggested that the Board Members names not be listed in the Plan, but Tom did not agree with that suggestion.

Strategic Plan will go to Council on November 4th and the Mission Statement is in that Plan.

B. Sustainability Projects

The Board reviewed and discussed several draft Scopes of Work for residential energy efficiency and sustainability education consulting projects.

The packet included a letter from Ewers Architecture and Theresa gave an overview of that letter.

Discussions:

• Hillary suggested having classes on energy savings; what is the best thing they can do to save energy – go in on funding with non-profit?
• Science Friday on NPR
• ReSource for Conservation – look into their energy efficiency module
Theresa will consolidate a list of ideas for an action plan to move forward.

The packet included a Scope of Work from Hanna Design: Identify a calendar of opportunities of where the sustainability message needs to be and develop a chart of opportunities. Hanna would also use the sustainability logo so that it starts becoming more recognizable in the community. Decision was unanimous to move forward.

C. Community Solar Garden project
As part of an effort to create a solar photovoltaic cooperative from Golden residents and businesses, the Board reviewed a proposal to provide professional consultation for the program.

**Scott** – is there a way to structure assistance in a more general way to provide analysis for Golden, rather than being so specific? Is there a way to provide guidance to others in Golden and not just your LLC? Yes, Tom agreed that it is certainly viable for HOA’s and would be available to others. Gunter felt that the Scope of Work should be written for Golden citizens or the Sustainability Committee and not for an LLC.

**Theresa** - What are the deliverables and how does the general public have an involvement? McKinstry is willing to do some pro-bono work for the City to find property that could work.

**Gunter** - Land is precious resource and must be allocated in accordance with a best possible use evaluation, in this case the use is a sustainable project. Any PV Co-op project must be compared to other sustainable uses such as farming, composting, sustainable manufacturing, sustainable living, etc. When selecting most sustainable use, attention should not only be given to immediate sustainability goals or even their financial only benefits, but sustainable aspects of any given project must be evaluated and compared, including cradle to grave environmental effects. Evaluation of alternative solutions would be Brownfield sites, shading for parking lots, sound wall applications, roofs of large manufacturing or retail buildings and discrete, distributed installations.

**ADJOURN:**
Meeting was adjourned at 8:30.

**NEXT MEETING:**
**NOTE CHANGE IN DATE:**  Wednesday, November 17th, City Hall Conference Room, at 6:30pm